



OPERATIONAL BLUEPRINT FOR SCHOOL REENTRY 2020-21

Updated 3/22/2021

Under ODE’s **Ready Schools, Safe Learners** guidance, each school¹ has been directed to submit a plan to the district² in order to provide on-site and/or hybrid instruction. Districts must submit each school’s plan to the local school board and make the plans available to the public. This form is to be used to document a district’s, school’s or program’s plan to ensure students can return for the 2020-21 school year, in some form, in accordance with Executive Order 20-25(10). Schools must use the [Ready Schools, Safe Learners guidance](#) document as they complete their Operational Blueprint for Reentry. ODE recommends plan development be inclusive of, but not limited to, school-based administrators, teachers and school staff, health and nursing staff, association leadership, nutrition services, transportation services, tribal consultation,³ parents and others for purposes of providing expertise, developing broad understanding of the health protocols and carrying out plan implementation. *It is required that a revised Operational Blueprint be completed and updated when there is a change of Instructional Model.*

1. Please fill out the following information for your school, district or program:

Information Needed	Your Response
Name of School, District or Program	Centennial Middle School
Key Contact Person for this Plan	Johanna Castillo, Principal
Phone Number of this Person	503.762.3206
Email Address of this Person	johanna_castillo@csd28j.org
Sectors and position titles of those who informed the plan	<p>March 2021:</p> <ul style="list-style-type: none"> Information in the document has been updated and built upon work groups from July/August 2020 and the Limited In-Person Instruction work group from February and March 2021. <p>February/March 2021 District Wide Limited In-Person Instruction Work Group</p> <ul style="list-style-type: none"> A district work group of approximately 50-55 people including Classified and Certified Union Leadership, Educational Assistants,

¹ For the purposes of this guidance: “school” refers to all public schools, including public charter schools, public virtual charter schools, alternative education programs, private schools and the Oregon School for the Deaf. For ease of readability, “school” will be used inclusively to reference all of these settings.

² For the purposes of this guidance: “district” refers to a school district, education service district, public charter school sponsoring district, virtual public charter school sponsoring district, state sponsored public charter school, alternative education programs, private schools, and the Oregon School for the Deaf.

³ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

	<p>Secretaries, Nurses, Classroom Teachers, Specialists, Counselors, Transportation, Dining Services, Coaches/Consultants, Administrators and Community Partners met weekly in February and March to review the required elements, narrow student considerations, develop processes for data collection and seeking family and staff interest.</p> <ul style="list-style-type: none"> Subcommittees focused on updating Operational Blueprints and developing resources, materials and guidance for staff, students and families. <p>July/August 2020 District Level Core Planning Team which consisted of the:</p> <ul style="list-style-type: none"> Superintendent, Assistant Superintendent, Chief Financial Officer, Directors of Curriculum, HR & Student Services as well as Elementary and Secondary Building Administrators, Federal Programs Administrator, Transportation & Dining Services Supervisors <p>Additionally, subcommittees representing seven of sections outlined in the Ready Schools, Safe Learners guidance (equity was embedded into each section) met weekly to review and develop the required elements and consider the additional recommended steps per section. The subcommittees included staff from buildings and the district level representing classified, non-union, certified and administrative groups.</p> <p>Both classroom teachers assigned to the Transition Center provided input as well.</p>
Local public health office(s) or officers(s)	Multnomah County Health Department-Lisa Ferguson in consultation with MESD staff
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Nathan Buck, Assistant Principal Johanna Castillo, Principal
Intended Effective Dates for this Plan	Week of April 19, 2021
ESD Region	Multnomah

2. Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2020-21. Include information on engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.

- Surveys and personalized phone calls were sent to families starting March 10, 2021 to ask about interest in sending their children to school for hybrid instruction or staying in Comprehensive Distance Learning for the remainder of the year. This survey was translated into multiple languages. Individual calls were made to specific families with an interpreter

when translated versions were not available. Additionally, individual calls were made to any family who did not return the survey.

3. Place an X next to the Instructional Model to be used
 - a. On-Site Learning
 - b. XXXXXX: Hybrid Learning**
 - c. Comprehensive Distance Learning
4. If you selected Comprehensive Distance Learning, you only have to enter information for the three parts under the heading Requirements for Comprehensive Distance Learning Operational Blueprint.
5. If you selected On-Site Learning or Hybrid Learning, you have to enter information for all sections under the heading Essential Requirements for Hybrid/On-Site Operational Blueprint and [submit online](#), including updating when you are changing the Instructional Model.

* Note: Private schools are required to comply with only sections 1-3 of the *Ready Schools, Safe Learners* guidance.

REQUIREMENTS FOR COMPREHENSIVE DISTANCE LEARNING OPERATIONAL BLUEPRINT

This section must be completed by any school that is seeking to provide instruction through Comprehensive Distance Learning. For Private Schools, completing this section is optional (not required). Schools providing On-Site or Hybrid Instructional Models do not need to complete this section.

1. Describe why you are selecting Comprehensive Distance Learning as the school's Instructional Model for the effective dates of this plan.
 - The Centennial School District is transitioning to Hybrid. Comprehensive Distance Learning will continue to be an option for families who do not want their children to attend onsite for Hybrid instruction.
2. In completing this portion of the Blueprint you are attesting that you have reviewed the [Comprehensive Distance Learning Guidance](#). Please name any requirements you need ODE to review for any possible flexibility or waiver.
 - The Centennial School District is transitioning to Hybrid. Comprehensive Distance Learning will continue to be an option for families who do not want their children to attend onsite for Hybrid instruction.
3. Describe the school's plan, including the anticipated timeline, for returning to Hybrid Learning or On-Site Learning consistent with the *Ready Schools, Safe Learners* guidance.
 - The Centennial School District is transitioning to a Hybrid Instructional Model. Elementary schools will begin the week of March 29, 2021. Secondary students will begin the week of April 19, 2021.

The remainder of this operational blueprint is not applicable to schools operating a Comprehensive Distance Learning Model.

ESSENTIAL REQUIREMENTS FOR HYBRID OR ON-SITE OPERATIONAL BLUEPRINT

This section must be completed by any school that is providing instruction through On-Site or Hybrid Instructional Models.

Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section unless the school is implementing the Limited In-Person Instruction provision under the Comprehensive Distance Learning guidance.

Requirements of each section of the guidance are listed under their corresponding heading in the RSSL document. After each set of requirements, there is a prompt where you must enter the details of your On-Site or Hybrid plan that corresponds to that section.

Advisory Health Metrics for Returning to In-Person Instruction (Section 0 of the RSSL Guidance)

Requirements for 0a. RETURNING TO IN-PERSON INSTRUCTION

- **Not later than the week of March 29, 2021 all public elementary schools must operate in either an On-Site or Hybrid Instructional Model when they meet the specified county health metrics in the chart on page 15 (green and yellow rows in the chart in Section 0b).**
 - A general allowance will be provided if the school has communicated a plan to families and staff with a start date on or before the week of April 5, 2021 and is using the week of March 29, 2021 to train staff for a return to in-person instruction.
 - A general allowance will be provided if the school has a published calendar that shows they are not in session the week of March 29, 2021 and has communicated a plan to families and staff with a start date on or before the week of April 12, 2021 and is using the week of April 5, 2021 to train staff for a return to in-person instruction.
 - A general allowance will be provided if the school is closed to in-person instruction due to a decision made in partnership with a local public health authority or the Oregon Health Authority to move to Comprehensive Distance Learning to address active transmission within a school.
 - Any school not meeting this requirement will be reviewed and may result in loss of eligibility to receive state school funds or other enforcement as prescribed by Governor Brown's [Executive Order 21-06](#).
- **Not later than the week of April 19, 2021 all public middle and high schools must operate in either an On-Site or Hybrid Instructional Model when they meet the specified county health metrics in the chart on page 15 (green row in the chart in Section 0b).**
 - A general allowance will be provided if the school has communicated a plan to families and staff with a start date on or before the week of April 26, 2021 and is using the week of April 19, 2021 to train staff for a return to in-person instruction.
 - A general allowance will be provided if the school has a published calendar that shows they are not in session the week of April 19, 2021 and has communicated a plan to families and staff with a start date on or before the week of May 3, 2021 and is using the week of April 26, 2021 to train staff for a return to in-person instruction.
 - A general allowance will be provided if the school is closed to in-person instruction due to a decision made in partnership with a local public health authority or the Oregon Health Authority to move to Comprehensive Distance Learning to address active transmission within a school.
 - Any school not meeting this requirement will be reviewed and may result in loss of eligibility to receive state school funds or other enforcement as prescribed by Governor Brown's [Executive Order 21-06](#).

- The requirement to offer On-Site or Hybrid Instructional Models does not apply to virtual charter schools as defined in ORS 338.005 or a public school that has a permanent instructional model that is predominantly through online courses.
- Public schools may transition a portion or all of the school to Comprehensive Distance Learning when responding in partnership with a local public health authority or the Oregon Health Authority to control active transmission of COVID-19 in the school setting.
- Public schools may transition a portion or all of the school to Comprehensive Distance Learning when they are operating in a county whose metrics place it in the operational status represented by the red row in the chart in section 0b. Public middle and high schools may transition a portion or all of the school to Comprehensive Distance Learning when they are operating in a county whose metrics place it in the operational status represented by the red or yellow row in the chart in section 0b. When county trends are increasing, pause expansion of additional in-person learning and maintain access to current in-person learning for schools that have it in place. Schools are not advised to reduce in-person instruction or revert to Comprehensive Distance Learning based on county metrics if the school can demonstrate the ability to limit transmission in the school environment.
- If your public or private school is operating an On-Site or Hybrid Instructional Model, but is located in a county that does not meet the advisory metrics; that is, an elementary school in a county that is not in the On-Site or Hybrid (green) row or the Elementary On-Site or Hybrid (yellow) row or a middle or high school in a county that is not in the On-Site or Hybrid (green) row (Section 0b); the school must offer access to on-site testing for symptomatic students and staff identified on campus as well as those with known exposures to individuals with COVID. This resource is available to all schools in Oregon. [See guidance from the Oregon Health Authority.](#)
 - Schools required to offer access to this program will have two-weeks to be registered, trained, and administering the program when, or if, metrics change in their county in a way that makes this program a requirement.
 - The metrics found in the 0b Section of RSSL are what determines if a school is required to offer the program.
 - The school testing program offers an additional risk-mitigation strategy that is relatively low-burden and can help offset impacts of operating when community spread is higher even if school transmission is low/absent and RSSL protocols are firmly in place. This requirement applies anytime a school is operating in an Instructional Model that is not aligned with the county metrics case data. This is true whether your school began operating in August/September, or took a pause, or opened on January 4, or is just opening for the first time.
 - The testing program is for students in grades kindergarten and up and school staff. The program does not include early learning programs.
 - Registering for the testing program includes a self-attestation that the program will be offered. Please accept the responsibility to offer the program when you register.
- If your school is operating an On-Site or Hybrid Instructional Model, but is located in a county that does not meet the advisory metrics (Section 0b), the school must provide a Comprehensive Distance Learning Instructional Model option for students and families that choose to remain off-site. For schools and districts that are required to comply with all sections (0-8) and supplements to this guidance, the remote option must comply with the requirements of the Comprehensive Distance Learning Instructional Model.

The school or district may determine the most beneficial way to staff this option, through partnership with other schools or ESDs or with staff who may be at more risk from COVID-19 or through other means.

- All public and private schools are required to keep their Operational Blueprint up-to-date on [ODE's website](#) and to submit weekly "[Status Reports](#)" that provide essential information regarding how many students are served in person in the implementation of this metrics framework.

Plan Details for 0a.

Please state which operational model describes your school and then detail how your plan meets that requirement:

- **The Centennial School District is transitioning to a hybrid model within the approved county metrics.**

Public Health Protocols (Section 1 of the RSSL Guidance)

Requirements for 1a. COMMUNICABLE DISEASE MANAGEMENT PLAN FOR COVID-19

Plan Details for 1a. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Conduct a risk assessment as required by OSHA administrative rule [OAR 437-001-0744\(3\)\(g\)](#). (OSHA has developed a [risk assessment template](#))

- On December 8th, 2020 a district risk assessment was conducted as required by OSHA. Additional training was provided to staff via a pre-recorded video in December 2020 with additional information specifically identified in the risk assessment. Staff providing Hybrid Instruction will also be provided updated training prior to working with students.

Implement measures to limit the spread of COVID-19 within the school setting, including when the school setting is outside a building.

- Based on the Multnomah Education Service District (MESD) Comprehensive Communicable Disease Management Plan & Center for Disease Control (CDC) the following guidelines should be in place to limit the spread of COVID-19 and other communicable diseases: Hand Hygiene, Cough Etiquette, Immunizations, Blood Borne Pathogen Training, Environmental Sanitation, Standard Precautions, Illness Policy & Food Safety
- The MESD Communicable Disease Management Plan can be found here: https://www.multnomahesd.org/uploads/1/2/0/2/120251715/multnomah_education_service_district_-_comprehensive_communicable_disease_management_plan_updated_07-22-2020.pdf

Update written Communicable Disease Management Plan to specifically address the prevention of the spread of COVID-19. Examples are located in the [Oregon School Nurses Association \(OSNA\) COVID-19 Toolkit](#).

- Review OSHA requirements for infection control plan to ensure that all required elements are covered by your communicable disease management plan, including making the plan available to employees at their workplace. Requirements are listed in OSHA administrative rule [OAR 437-001-0744\(3\)\(h\)](#).
- OSHA has developed a sample [infection control plan](#).
- The Centennial School District will use the MESD Comprehensive Communicable Disease Management Plan which specifically addresses the prevention of the spread of COVID-19. This plan has been updated multiple times since August 2020.

<p>→ CSD also uses the MESD Comprehensive Communicable Disease Management Plan to support the OSHA requirements.</p>
<p>Designate a single point-person at each school to establish, implement, support and enforce all RSSL health and safety protocols, including face coverings and physical distancing requirements, consistent with the Ready Schools, Safe Learners guidance and other guidance from OHA. This role should be known to all staff in the building with consistent ways for licensed and classified staff to access and voice concerns or needs.</p> <p>→ For the Centennial School District, there will be multiple people per building designated as the point-person:</p> <ul style="list-style-type: none"> ◆ At Centennial Middle School, the following staff will be the designated person to establish, implement and enforce physical distancing requirements (or a designee in their absence). Nathan Buck and Johanna Castillo will be designated to ensure the safety measures are followed. We will consult the assigned School Nurse on a continual basis. This information will be shared with staff at the building prior to the start of Hybrid Instruction and will be shared as reminders at least on a monthly basis.
<p>Create a simple process that allows for named and anonymous sharing of concerns that can be reviewed on a daily and weekly basis by the designated RSSL building point-person. Example: Anonymous survey form or suggestion box where at least weekly submissions and resolutions are shared in some format.</p> <p>→ Each building will have a Google Form. Notification initially goes to the building administrator to review and address the problem. Issues can be brought to the building Safety Teams.</p> <p>→ Building Administrators can reach out to district level administrators if needed.</p>
<p>Include names of the LPHA staff, school nurses, and other medical experts who provided support and resources to the district/school policies and plans. Review relevant local, state, and national evidence to inform plan.</p> <p>→ The Centennial School District contracts with the MESD for nursing staff. The following nurses provided support and resources to the district as plans & protocols were developed: Robin Lazuran, Brandy Watkins, Sandy Dornfeld & Phoenix Blickle. In addition, we have been provided resources and supports from the MESD Nurse Consultants and Supervisor.</p> <p>→ Brandy Watkins is the assigned school nurse for CMS.</p>
<p>Process and procedures established to train all staff in sections 1 - 3 of the Ready Schools, Safe Learners guidance. Consider conducting the training virtually, or, if in-person, ensure physical distancing is maintained to the maximum extent possible.</p> <p>→ Training materials and expectations will be developed at the district level with specific timelines for building admin to provide to staff.</p> <p>→ Nathan Buck, as the assistant principal, and Brandy Watkins as the assigned nurse will provide training on sections 1-3 of the Ready Schools, Safe Learners guidance</p>
<p>Protocol to notify the local public health authority (LPHA Directory by County) of any confirmed COVID-19 cases among students or staff.</p> <p>→ Schools in the Centennial School District will follow the 2020-21 Centennial School District COVID Tracking Procedure which has been developed in partnership with the MESD.</p>
<p>Plans for systematic disinfection of classrooms, common areas, offices, table surfaces, bathrooms and activity areas.</p>

<ul style="list-style-type: none"> → Per the MESD Comprehensive Communicable Disease Management Plan: Clean schools & district buildings contribute to healthy environments and reduce the risk of communicable disease transmission. High touch areas will be cleaned between cohorts (bus, playgrounds, shared spaces) and plans for systematic disinfection of classrooms, offices, bathrooms and activity areas will be developed to ensure this occurs throughout the day. → There is a district developed spreadsheet which each building will be using to support this process.
<p>Process to report to the LPHA any cluster of any illness among staff or students.</p> <ul style="list-style-type: none"> → MESD- School Health Services: Communicable Disease Investigation Procedure to notify the Multnomah County Health Department for any confirmed COVID-19 cases (reported via the Centennial COVID Information Form) among students or staff or are any clusters or outbreaks across the district. School Nurses will be consulted when clusters, patterns or outbreaks occur. → The school district may also be informed by Multnomah County Health Department if there are clusters of any illness.
<p>Protocol to cooperate with the LPHA recommendations.</p> <ul style="list-style-type: none"> → The Centennial School District reports any close contacts and positive COVID cases to the MESD through the COVID-19 Information form. Once the form is completed, MESD Nurses Consultants review the information, contact the Multnomah County Health Department as needed and provide information back to the building administrators/supervisor and the Director of Student Services regarding next steps. → COVID Tracking Procedure
<p>Provide all logs and information to the LPHA in a timely manner.</p> <ul style="list-style-type: none"> → The Centennial School District will provide all logs and information to the MESD and/or the Multnomah County Health Department in a timely manner.
<p>Protocol for screening students and staff for symptoms (see section 1f of the <i>Ready Schools, Safe Learners</i> guidance).</p> <ul style="list-style-type: none"> → All CSD buildings will follow the protocol for screening students and staff for symptoms (see section 1f of the <i>Ready Schools, Safe Learners</i> guidance). Daily Illness Self-Screening Checklist → Families and staff will be provided copies and/or the link to the CDC's COVID-19 Symptoms visual as well. The visual can be found in many languages at this link: https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc&Search=symptoms
<p>Protocol to isolate any ill or exposed persons from physical contact with others.</p> <ul style="list-style-type: none"> → All buildings have a protocol to isolate any ill or exposed persons from physical contact with others and a specific location for this to take place. <ul style="list-style-type: none"> ◆ District process can be found here (linked in blue)
<p>Protocol for communicating potential COVID-19 cases to the school community and other stakeholders (see section 1e of the <i>Ready Schools, Safe Learners</i> guidance).</p> <ul style="list-style-type: none"> → In partnership with the MESD, via the district COVID Tracking Procedure if we are instructed to community to the broader school community any potential COVID-19 cases, we will be instructed to do so by the Multnomah Health Department.

Create a system for maintaining daily logs for each student/cohort for the purposes of contact tracing. This system needs to be made in consultation with a school/district nurse or an LPHA official. Sample logs are available as a part of the [Oregon School Nurses Association COVID-19 Toolkit](#).

- If a student(s) is part of a stable cohort (a group of students that are consistently in contact with each other or in multiple cohort groups) that conform to the requirements of cohorting (see section 1d of the *Ready Schools, Safe Learners* guidance), the daily log may be maintained for the cohort.
 - If a student(s) is not part of a stable cohort, then an individual student log must be maintained.
 - Required components of individual daily student/cohort logs include:
 - Child's name
 - Drop off/pick up time
 - Parent/guardian name and emergency contact information
- The Centennial School District will use the system created within the Student Information System (Synergy) for maintaining daily logs for each student/cohort for the purposes of contact tracing. This system was made in consultation with our school nurses (through the MESD) and in consultation with the Multnomah Health County Department.
- If a student(s) is part of a stable cohort (a group of students that are consistently in contact with each other or in multiple cohort groups) that conform to the requirements of cohorting (see section 1d of the *Ready Schools, Safe Learners* guidance), the daily log may be maintained for the cohort.
- If a student(s) is not part of a stable cohort, then an individual student log must be maintained.
- Individual daily student/cohort logs will include: Student's name, drop off/pick up time, Parent/guardian name and emergency contact information, All staff (including itinerant staff, district staff, substitutes, and guest teachers) names and phone numbers who interact with a stable cohort or individual student

Protocol to record/keep daily logs to be used for contact tracing for a minimum of four weeks to assist the LPHA as needed.

- See supplemental guidance on LPHA/school partnering on [contact tracing](#).
 - Refer to [OHA Policy on Sharing COVID-19 Information](#)
- The Centennial School District will use the system created within our the Student Information System (Synergy) for maintaining daily logs for each student/cohort for the purposes of contact tracing. This system will be made in consultation with our school nurses (through the MESD) and in consultation with the Multnomah Health County Department.
- Sign-in/Sign-Out documents are all being kept.

Process to ensure that all itinerant and all district staff (maintenance, administrative, delivery, nutrition, and any other staff) who move between buildings keep a log or calendar with a running four-week history of their time in each school building and who they were in contact with at each site.

- The Centennial School District will remind all itinerant and all district staff (maintenance, administrative, delivery, nutrition, and any other staff) who move between buildings to
 - ◆ Use their key fob to "sign-in/sign-out". This information can be pulled if and/when it's needed.
- Itinerant staff, administrators, specialists and educational assistants are also expected to sign in and out of each classroom as they move throughout a building.
- Itinerant staff will consider limiting on-site visits and utilizing virtual meetings when applicable.

Process to ensure that the school reports to and consults with the LPHA regarding cleaning and possible classroom or program closure if anyone who has entered school is diagnosed with COVID-19.

- Per the MESD Comprehensive Communicable Disease Plan Cleaning and Disinfection guidance that clean schools & district buildings contribute to healthy environments and reduce the risk of communicable disease transmission.
- **All buildings will** ensure that high touch areas will be cleaned between cohorts (bus, playgrounds, shared spaces) and plans for systematic disinfection of classrooms, offices, bathrooms and activity areas will be developed to ensure this occurs throughout the day. This information is outlined via a district provided spreadsheet.
- Cleaning will also take place on days in between cohorts. Cleaning schedules will be documented and reviewed on a regular basis.
- This information will be documented, so that it can be reported to and used when consulting with the Multnomah County Health Department regarding cleaning and possible classroom or program closure if anyone who has entered school is diagnosed with COVID-19.

Designate a staff member and process to ensure that the school provides updated information regarding current instructional models and student counts and reports these data in [ODE's COVID-19 Weekly School Status](#) system.

- Each building will designate a staff member to provide this information weekly to ODE
- [Directions for process](#)

Protocol to respond to potential outbreaks (see section 3 of the Ready Schools, Safe Learners guidance).

- The goal of the Centennial School District is to minimize potential outbreaks through preventive measures including hand hygiene, respiratory etiquette, routine disinfection of shared items and flat surfaces, staying home when students or staff are sick, until they have been without symptoms for the specified timeframe, without the use of symptom-reducing medication.
- The district and buildings will follow protocols developed in collaboration with the MESD and Multnomah County Health Department in accordance with Section 3 of the Ready Schools, Safe Learners guidance to respond to a potential outbreak for COVID-19 and other communicable diseases.
 - ◆ Per the MESD Communicable Disease Management Plan (page 11) “outbreaks are most often defined as compatible diagnoses or syndromes in individuals from 2 or more households in the same communicability time period.”
 - ◆ “Outbreak investigations will be facilitated through the MESD Nurse Consultant, in collaboration with the school nurse and health assistant, the school or district administrator, and the local public health authority (LPHA) with the use of the [Oregon Health Authority Outbreak Toolkits for Schools](#)

Requirements for 1b. HIGH-RISK POPULATIONS

Plan Details for 1b. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Serve students in high-risk population(s) whether learning is happening through On-Site (*including outside*), Hybrid (partially On-Site and partially Comprehensive Distance Learning models), or Comprehensive Distance Learning models.

- Students in the Centennial School District will be provided a Free and Appropriate Education whether learning is happening through On-Site, Hybrid (partially On-Site and partially Comprehensive Distance Learning models), or Comprehensive Distance Learning models. This is true for students in high-risk populations also.

Medically Fragile, Complex and Nursing-Dependent Student Requirements

- All districts must account for students who have health conditions that require additional nursing services. Oregon law ([ORS 336.201](#)) defines three levels of severity related to required nursing services:
 - Medically Complex: Are students who may have an unstable health condition and who may require daily professional nursing services.
 - Medically Fragile: Are students who may have a life-threatening health condition and who may require immediate professional nursing services.
 - Nursing-Dependent: Are students who have an unstable or life-threatening health condition and who require daily, direct, and continuous professional nursing services.
- The Centennial School District in accordance with Division 22 Standards and Assurances, District Policies, State and Federal regulations currently meets these requirements and will continue to do so in collaboration with the MESD and Cascade Nursing.
- As we transition to Hybrid, nurses will review Student Health Condition list (in Synergy) with families indicating if their students will be returning to ensure training and safety measures are considered and planned for.

Review [Supplemental Guidance on Community and Health Responsibilities Regarding FAPE in Relation to IDEA During CDL and Hybrid.](#)

- Buildings special education staff will be provided this guidance. The majority of students eligible for services receive them through school services, whether in CDL or Hybrid. In the case where a student needs to receive home tutoring, teams will again review this information to help inform decisions.

Staff and school administrators, in partnership with school nurses, or other school health providers, should work with interdisciplinary teams to address individual student needs. The school registered nurse (RN) is responsible for nursing care provided

to individual students as outlined in ODE guidance and state law:

- Communicate with parents and health care providers to determine return to school status and current needs of the student.
- Coordinate and update other health services the student may be receiving in addition to nursing services. This may include speech language pathology, occupational therapy, physical therapy, as well as behavioral and mental health services.
- Modify Health Management Plans, Care Plans, IEPs, or 504 or other student-level medical plans, as indicated, to address current health care considerations.
- The RN practicing in the school setting should be supported to remain up to date on current guidelines and access professional support such as evidence-based resources from the [Oregon School Nurses Association](#).
- Service provision should consider health and safety as well as legal standards.
- Appropriate medical-grade personal protective equipment (PPE) should be made available to [nurses and other health providers](#).
- Work with an interdisciplinary team to meet requirements of ADA and FAPE.

- High-risk individuals may meet criteria for exclusion during a local health crisis.
- Refer to updated state and national guidance and resources such as:
 - ◆ U.S. Department of Education Supplemental Fact Sheet: Addressing the Risk of COVID-19 in Preschool, Elementary and Secondary Schools While Serving Children with Disabilities from March 21, 2020.
 - ◆ ODE guidance updates for Special Education. Example from March 11, 2020.
 - ◆ OAR 581-015-2000 Special Education, requires districts to provide 'school health services and school nurse services' as part of the 'related services' in order 'to assist a child with a disability to benefit from special education.'
 - ◆ OAR 333-019-0010 Public Health: Investigation and Control of Diseases: General Powers and Responsibilities, outlines authority and responsibilities for school exclusion.
- The Centennial School District in accordance with Division 22 Standards and Assurances, District Policies, State and Federal regulations currently meets all of these requirements and will continue to do so in collaboration with the MESD and Cascade Nursing.
- Appropriate medical-grade personal protective equipment (PPE) will be made available to [nurses and other health providers](#).

Requirements for 1c. PHYSICAL DISTANCING

Plan Details for 1c. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

- Elementary Level: Support physical distancing in all daily activities and instruction, maintaining at least 3 feet between students to the maximum extent possible.
- Middle and High School Level when at a county case rate of <200 (green level on the metrics chart in Section 0): Support physical distancing in all daily activities and instruction, maintaining at least 3 feet between students to the maximum extent possible.
- Middle and High School Level when at a county case rate of ≥ 200 (yellow and red levels on the metrics chart in Section 0): Support physical distancing in all daily activities and instruction, maintaining at least 6 feet between students to the maximum extent possible.
- All Levels: Support physical distancing in all daily activities and instruction, maintaining 6 feet between staff at all times and 6 feet between staff and students to the maximum extent possible.
- Consider physical distancing requirements when determining room capacity. Calculate only with usable classroom space, understanding that desks and room set-up will require use of all space in the calculation. Additional space for entry, exit, and movement within classroom should be considered. This also applies for professional development and staff gatherings.
- Within this design, consider minimum space for educators to have their own space in the learning environment and allow for the educator to move through the room efficiently and carefully while maintaining 6 feet of physical distance between the educator and the student to the maximum extent feasible.

<ul style="list-style-type: none"> → During July 2020, CMS was measured to determine all usable spaces in order to meet the required guidelines. Emergency exits, halls, entrances & exits were all taken into consideration. → Through the end of March, building and classroom spaces will again be reviewed for the 35 square feet per person requirement. Tables and desks will be arranged to maximize space in accordance with this requirement. → Staff can confer with buildings administrators and custodial to confirm spacing. → Centennial Middle School (CMS) will use the CDC and/or MESD recommended guidelines & signs throughout the building in order to ensure these requirements are in place
<p>Minimize time standing in lines and take steps to ensure that six feet of distance between students is maintained, including marking spacing on floor, one-way traffic flow in constrained spaces, etc.</p> <ul style="list-style-type: none"> → Based on the CMS building configuration, traffic patterns will be developed to support social distancing requirements. Signage will be used to support this process. → Students will be provided opportunities to practice as they return through Hybrid and adults will remind and reinforce physical distance.
<p>Schedule modifications to limit the number of students in the building or outside learning space (e.g., rotating groups by days or location, staggered schedules to avoid hallway crowding and gathering).</p> <ul style="list-style-type: none"> → Schedule modifications will be made to limit the number of students in the building based on student scheduling preferences. During Hybrid, buildings will have 50% or less of students on site throughout the week. This will also limit the number of students moving throughout the building at any given times.
<p>Plan for students who will need additional support in learning how to maintain physical distancing requirements. Provide instruction; don't employ punitive discipline.</p> <ul style="list-style-type: none"> → Centralized training materials will be provided to building teams for their Multi-tiered Systems of Support (MTSS) in order to provide instructional processes for training for all students, some students and individual students. Information and materials will be provided to families to support the expectations also.
<p>Staff must maintain physical distancing during all staff meetings and conferences, or consider remote web-based meetings.</p> <ul style="list-style-type: none"> → Each building will consider utilizing outdoor spaces, common areas, and other buildings in planning. Buildings will continue to hold staff meetings and conferences virtually. If staff need to meet during Hybrid they will adhere to all safety precautions including maintaining 6 ft or further, wearing face coverings, washing hands and/or using hand sanitizer, etc.

Requirements for 1d. COHORTING

Plan Details for 1d. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed above:

<p>Establish stable cohorts:</p> <ul style="list-style-type: none"> ● The smaller the cohort, the less risk of spreading disease. As cohort groups increase in size, the risk of spreading disease increases

- Each building will establish stable cohorts: groups should be no larger than can be accommodated by the space available per the guidance provide in Section 1c: Physical Distancing
- The smaller the cohort, the less risk of spreading disease. As cohort groups increase in size, the risk of spreading disease increases.

Each school must have a system for daily logs to ensure contact tracing among the cohort (see section 1a of the **Ready Schools, Safe Learners** guidance).

- CMS will have a system for maintaining daily logs for each student/cohort for the purposes of contact tracing through our Student Information System (Synergy)

Minimize interaction between students in different stable cohorts (e.g., access to restrooms, activities, common areas). Provide access to All Gender/Gender Neutral restrooms.

- CMS will minimize interaction between students in different stable cohorts (e.g., access to restrooms, activities, common areas) through scheduling and clear guidance around which cohorts can access which spaces throughout the school day. Access to All Gender/Gender Neutral restrooms is available at CMS.
- In other buildings around the district, classrooms/halls/wings will be assigned specific bathrooms closest in proximity.

Cleaning and sanitizing surfaces (e.g., desks, dry erase boards, door handles, etc.) must be maintained between multiple student uses, even in the same cohort.

- Per the MESD Comprehensive Communicable Disease Management Plan: Clean schools & district buildings contribute to healthy environments and reduce the risk of communicable disease transmission. High touch areas will be cleaned between cohorts (bus, playgrounds, shared spaces) and plans for systematic disinfection of classrooms, offices, bathrooms and activity areas will be developed to ensure this occurs throughout the day.
- There is a district developed spreadsheet which each building will be using to support this process.

Design cohorts such that all students (including those protected under ADA and IDEA) maintain access to general education, grade-level academic content standards⁴, and peers.

- Cohorts for CMS will be designed such that all students (including those protected under ADA and IDEA) maintain access to instruction based on their post-school outcomes and peers.

Minimize the number of staff that interact with each cohort to the extent possible, staff who interact with multiple stable cohorts must wash/sanitize their hands between interactions with different stable cohorts.

⁴ Academic content standards refer to all of Oregon state academic standards and the Oregon CTE skill sets.

- All staff who interact with multiple stable cohorts must wash/sanitize their hands between interactions with different stable cohorts.

Elementary staff who interact with multiple cohorts (music, PE, library, paraprofessionals who provide supervision at recesses, etc.) should have schedules altered to reduce the number of cohorts/students they interact within a week. Consider having these staff engage via technology, altering duties so that they are not in close contact with students in multiple cohorts, or adjust schedules to reduce contacts.

- Elementary staff who interact with multiple cohorts will have schedules adjusted to reduce and/or limit the number of cohorts/students they interact with during a week.
- Small group cohort information will be accessible via Synergy as well.
- Some instruction will continue to be provided via virtual options while we are in Hybrid.

Requirements for 1e. PUBLIC HEALTH COMMUNICATION AND TRAINING

Plan Details for 1e. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Communicate to staff at the start of On-Site instruction and at periodic intervals explaining infection control measures that are being implemented to prevent spread of disease.

- Buildings will communicate to staff at the start of On-Site instruction and at periodic intervals explaining infection control measures that are being implemented to prevent spread of disease. This information will be in collaboration with the MESD Comprehensive Communicable Disease Management Plan and CDC guidelines.
- Initial staff training, reminders for 1st two weeks, then monthly through the end of the school year.

Offer initial training to all staff prior to being in-person in any instructional model. Training could be accomplished through all staff webinar, narrated slide decks, online video, using professional learning communities, or mailing handouts with discussion. Training cannot be delivered solely through the sharing or forwarding information electronically or in paper copy form as this is an insufficient method for ensuring fidelity to public health protocols ([see section 8b](#) of the **Ready Schools, Safe Learners** guidance for specific training requirements). Note: Instructional time requirements allow for time to be devoted for professional learning that includes RSSL training.

- District schedules will include designated time for all staff to participate in trainings that meet all of the requirements per **Ready Schools, Safe Learners** and OSHA.

Post “COVID -19 Hazard Poster” and “Masks Required” signs as required by OSHA administrative rule [OAR 437-001-0744\(3\)\(d\) and \(e\)](#).

- Each building will have the “COVID-19 Hazard Poster” and “Masks Required” signs as required by OSHA administrative rule [OAR 437-001-0744\(3\)\(d\) and \(e\)](#).
- A document is developed listing all required signage and how to order from our district print shop.

Develop protocols for communicating with students, families and staff who have come into close contact with a person who has COVID-19.

- The definition of exposure is being within 6 feet of a person who has COVID-19 for at least 15 cumulative minutes in a day.
 - OSHA has developed a [model notification policy](#).
- In collaboration with the MESD and Multnomah County Health Department, template letters will be provided when directed by the Multnomah County Health Department, MESD or Director of Student Services when students, families and staff have come into close contact with a confirmed case.
- The definition of exposure is being within 6 feet of a COVID-19 case for 15 minutes (or longer).
- [Return to School: Family Flowchart](#)

Develop protocols for communicating immediately with staff, families, and the school community when a new case(s) of COVID-19 is diagnosed in students or staff members, including a description of how the school or district is responding.

- The school district uses a COVID tracking procedure. Once the MESD (in collaboration with Multnomah County Health Department), has confirmed a new case(s) of COVID-19 is diagnosed in students or staff members, they will immediately inform the building administrator and the Director of Student Services. Letters will be then sent to staff, families, and the community, including a description of how the school or district is responding.

Periodic interval training also keeps the vigilance to protocols ever present when fatigue and changing circumstances might result in reduced adherence to guidance.

- Initial staff training will be provided prior to students starting.
- Staff will be provided high level reminders for 1st two weeks, then monthly through the end of the school year. Reminders will be provided via building newsletters and/or emails.

Provide all information in languages and formats accessible to the school community.

- In collaboration with the MESD and the Multnomah Health Department, template letters will be provided in at least 5 of the major languages when a building is directed to notify staff and/or families.
- For families who need the information provided in another language, buildings would make a phone call with an interpreter.
- Buildings can also send messages via Blackboard and follow up with a Remind message.

Requirements for 1f. ENTRY AND SCREENING

Plan Details for 1f. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Direct students and staff to stay home if they have COVID-19 symptoms. COVID-19 symptoms are as follows:

- Primary symptoms of concern: cough, fever (temperature of 100.4°F or higher) or chills, shortness of breath, difficulty breathing, or new loss of taste or smell.
 - Note that muscle pain, headache, sore throat, diarrhea, nausea, vomiting, new nasal congestion, and runny nose are also symptoms often associated with COVID-19. More information about COVID-19 symptoms is available [from CDC](#).
 - In addition to COVID-19 symptoms, students must be excluded from school for signs of other infectious diseases, per existing school policy and protocols. See pages 9-11 of OHA/ODE [Communicable Disease Guidance for Schools](#).
 - Emergency signs that require immediate medical attention:
 - Trouble breathing
 - Persistent pain or pressure in the chest
 - New confusion or inability to awaken
 - Bluish lips or face (lighter skin); greyish lips or face (darker skin)
 - Other severe symptoms
- The district will provide written and verbal guidance indicating "students and staff to stay home if they, or anyone in their homes or community living spaces, have COVID-19 symptoms. The documents will include information about primary symptoms of concern, additional possible symptoms associated with COVID-19, other symptoms when students should be excluded from school for signs of other infectious diseases and Emergency signs that require immediate medical attention.

Screen all elementary grade students for symptoms on-site every day. This can be done visually as well as asking students and staff about any new symptoms or close contact with someone with COVID-19. For students, confirmation from a parent/caregiver or guardian can also be appropriate. Secondary students must also be screened every day. This can be done off-site, prior to coming to school.

- Upon arrival to school (either via the bus or building entrance), all students will be visually screened for symptoms every day. This will be done visually and/or with confirmation from a parent/caregiver/guardian. Students will be asked simple questions about how they are feeling.
- Each building will follow the [district screening process](#).
- ◆ Anyone displaying or reporting the primary symptoms of concern must be isolated (see section 1i of the Ready Schools, Safe Learners guidance) and sent home as soon as possible. Buildings will follow our [Care Room/Isolation Space Considerations & Procedures](#)
 - ◆ Individuals must remain home until 24 hours after fever is gone (without use of fever reducing medicine) and other symptoms are improving. Use district plan language and indicate other steps buildings will take (via newsletters, etc. to keep their community informed about this requirement)
- Buildings will review their entry and exit processes to limit the number of students who will enter all at the same time.

Staff members can self-screen and attest to their own health, but regular reminders of the importance of daily screening must be provided to staff.⁵

- Anyone displaying or reporting the primary symptoms of concern must be isolated (see section 1i) and sent home as soon as possible. [See table “Planning for COVID-19 Scenarios in Schools.”](#)
 - [Additional guidance](#) for nurses and health staff.
- Staff will be provided a [screening checklist](#) and reminded to stay home if they have any COVID symptoms

Follow LPHA advice on restricting from school any student or staff known to have been exposed (e.g., by a household member) to COVID-19. [See “Planning for COVID-19 Scenarios in Schools” and the COVID-19 Exclusion Summary Guide.](#)

- CMS staff will work with our school nurse in collaboration with the Multnomah Health Department regarding restricting any student or staff from school known to have been exposed (e.g., by a household member). The Nurse Consultant will notify the building staff what the specific timeframe for school/work restriction will be.
- The [COVID Tracking Procedure](#) steps will be followed.

Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication must be excluded from school. Do not exclude staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school. See the [COVID-19 Exclusion Summary Guide](#).

- Building staff will work with our school nurse to determine which staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication should be excluded from school. We will not exclude staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school.
- Nurses will review medical information (when on file) prior to the transition to Hybrid. When needed, they will consult with families around chronic and/or baseline conditions.

Hand hygiene on entry to school every day: wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.

- CMS will follow hand hygiene guidelines upon entry to school every day using an alcohol-based hand sanitizer with 60-95% alcohol.
- Some of the automatic hand sanitizer stations have non-alcohol based solution. This has been reviewed with the MESD and found to be acceptable.

Requirements for 1g. VISITORS/VOLUNTEERS

⁵ Self-screening of adult staff members can be efficient but also problematic if not held to the highest of standards and building a culture where staff don't sign-in when they have symptoms that should have them staying or working from home.

Plan Details for 1g. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Restrict non-essential visitors/volunteers.

- Examples of essential visitors include: DHS Child Protective Services, Law Enforcement, etc.
- Examples of non-essential visitors/volunteers include: Parent Teacher Association (PTA), classroom volunteers, etc.

→ As we move to a hybrid model, we will restrict non-essential visitors at CMS. Meetings and/or conversations will be held outside or via virtual calls.

Diligently screen all visitors/volunteers for symptoms and ask questions about symptoms and any close contact with someone diagnosed with COVID-19 upon every entry. Restrict from school property any visitor known to have been exposed to COVID-19. See the [COVID-19 Exclusion Summary Guide](#).

- Upon entry to any building, visitors self-screen for symptoms. Each entryway has the symptom flyer as a reminder.
- Anyone displaying or reporting the primary symptoms of concern must be isolated (see section 1i of the Ready Schools, Safe Learners guidance) OR not permitted into the building. Buildings will follow our [Care Room/Isolation Space Considerations & Procedures](#)
 - Any visitor known to have been exposed to COVID-19 will be restricted from school property per the MESD Nurse Consultant guidance. CSD will take all measures possible to limit the number of non-essential visitors to any of its buildings at this time.

Visitors/volunteers must wash or sanitize their hands upon entry and exit.

→ It is expected that all visitors will sanitize their hands upon entry and exit to any CSD building. There will be signage in our building outlining the process for staff and visitors.

Visitors/volunteers must maintain six-foot distancing, wear face coverings, and adhere to all other provisions of the **Ready Schools, Safe Learners** guidance.

- CMS will restrict non-essential visitors. Visitors will only be allowed in, if six feet of physical distance between all people can be maintained. Individuals from partner organizations or other companies, including parents will need to complete a waiver if they will be in a building for an extended period of time. It is expected that Visitors must wear face coverings in accordance with local public health authority and CDC guidelines. in any CSD building.
- CMS staff will use video/telephone meetings for parent/caregiver/guardian-teacher conferences and other meetings as the primary option. Individual situations can be considered as needed.

Requirements for 1h. FACE COVERINGS, FACE SHIELDS, AND CLEAR PLASTIC BARRIERS

Plan Details for 1h. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

<p>Employers are required to provide masks, face coverings, or face shields for all staff, contractors, other service providers, visitors and volunteers.</p> <ul style="list-style-type: none">→ The Centennial School District will provide approved masks for all staff, contractors, and other service providers, visitors & volunteers who do not have an approved face covering. CDC guidelines for Face Coverings (includes link to “types of masks and how to wear them”). Face shields will be provided as needed in relationship to specific tasks or for specific staff based on their required tasks or health needs.
<p>Face coverings or face shields for all staff, contractors, other service providers, visitors or volunteers informed by CDC guidelines for Face Coverings. Individuals may remove their face coverings while working alone in private offices. Face shields are an acceptable alternative only when a person has a medical condition that prevents them from wearing a mask or face covering, when people need to see mouth and tongue motions in order to communicate, or when an individual is speaking to an audience for a short period of time and clear communication is otherwise not possible.</p> <ul style="list-style-type: none">→ Staff, contractors, other service providers, or visitors or volunteers must wear face coverings in accordance with local public health authority and CDC guidelines for face coverings especially in circumstances when physical distancing cannot be maintained.→ Staff working alone in offices or classes, can remove their face covering.
<p>Face coverings or face shields for all students in grades Kindergarten and up following CDC guidelines for Face Coverings. Face shields are an acceptable alternative only when a student has a medical condition that prevents them from wearing a mask or face covering, or when people need to see the student’s mouth and tongue motions in order to communicate.</p> <ul style="list-style-type: none">→ Students who wear face coverings will be encouraged to follow recommendations for the CDC Face Coverings. Signage, models and verbal reminders will be a part of preventive measures taken at all of our buildings.→ Face masks will be provided if students did not bring one when onsite.
<p>Face coverings should be worn both indoors and outdoors, including during outdoor recess.</p> <ul style="list-style-type: none">→ Students and staff will wear face coverings while indoors and outdoors. This will include outdoor recess and/or during lunch time (while students are outside).
<p>“Group mask breaks” or “full classroom mask breaks” are not allowed. If a student removes a face covering, or demonstrates a need to remove the face covering for a short-period of time:</p> <ul style="list-style-type: none">● Provide space well away from peers while the face covering is removed. In the classroom setting, an example could be a designated chair where a student can sit and take a 15 minute or less “sensory break;”● Students must not be left alone or unsupervised;● Designated area or chair must be appropriately distanced from other students and of a material that is easily wiped down for disinfection after each use;<ul style="list-style-type: none">○ Provide additional instructional supports to effectively wear a face covering;○ Provide students adequate support to re-engage in safely wearing a face covering;

- o Students cannot be discriminated against or disciplined for an inability to safely wear a face covering.

- While group mask breaks or “full classroom mask breaks” are not allowed, time will be built into the school day for individual students to take mask breaks. A designated space will be provided either in the classroom (more than 6 ft from other) students/staff or for a period of time outside (while more than 6 ft from other students/staff)
- For students who remove their face covering, or demonstrates a need to remove the face covering for a short-period of time, the school/team must: Space will be provided away from peers while the face covering is removed; students should not be left alone or unsupervised; Additional instructional supports about how to effectively wear a face covering will be provided as will adequate support to re-engage in safely wearing a face covering; Students cannot be discriminated against or disciplined for an inability to safely wear a face covering during the school day.

Face masks for school RNs or other medical personnel when providing direct contact care and monitoring of staff/students displaying symptoms. School nurses shall also wear appropriate Personal Protective Equipment (PPE) for their role.

- [Additional guidance](#) for nurses and health staff.
- Staff must wear face coverings in accordance with local public health authority and [CDC guidelines](#) and for school RNs or other medical personnel when providing direct contact care and monitoring of staff/students displaying symptoms. School nurses will also wear appropriate Personal Protective Equipment (PPE) for their role.

Accommodations under ADA or IDEA and providing FAPE while attending to Face Covering Guidance

- If any student requires an accommodation to meet the requirement for face coverings, districts and schools must limit the student’s proximity to students and staff to the extent possible to minimize the possibility of exposure. Appropriate accommodations could include:
 - o Offering different types of face coverings and face shields that may meet the needs of the student.
 - o Spaces away from peers while the face covering is removed; students must not be left alone or unsupervised.
 - o Short periods of the educational day that do not include wearing the face covering, while following the other health strategies to reduce the spread of disease.
 - o Additional instructional supports to effectively wear a face covering.
- If any student requires an accommodation to meet the requirement for face coverings, CMS staff will work to limit the student’s proximity to students and staff to the extent possible to minimize the possibility of exposure. Appropriate accommodations could include any that are listed in the requirements or others that meet student and staff needs and safety guidelines.

For students with existing medical conditions and a physician's orders to not wear face coverings, or other health related concerns, schools/districts **must not** deny any in-person instruction.

- For students with existing medical conditions, doctor's orders to not wear face coverings, or other health related concerns, the Centennial Middle School will not deny access to On-Site instruction.
- A meeting will be called to review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student's plan including on-site instruction with accommodations or adjustments.
- Student IEP/504 teams will also consider all other aspects of this requirement.

Schools and districts must comply with the established IEP/504 plan prior to the closure of in-person instruction in March of 2020, or the current plan in effect for the student if appropriately developed after March of 2020.

- If a student eligible for, or receiving services under a 504/IEP, **cannot** wear a face covering due to the nature of the disability, the school or district must:
 1. Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student's plan including on-site instruction with accommodations or adjustments.
 2. Not make placement determinations solely on the inability to wear a face covering.
 3. Include updates to accommodations and modifications to support students in plans.
 - For students protected under ADA/IDEA, who abstain from wearing a face covering, or students whose families determine the student will not wear a face covering, the school or district must:
 - Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student's plan
 - The team must determine that the disability is not prohibiting the student from meeting the requirement.
 - If the team determines that the disability is prohibiting the student from meeting the requirement, follow the requirements for students eligible for, or receiving services under, a 504/IEP who cannot wear a face covering due to the nature of the disability,
 - If a student's 504/IEP plan included supports/goals/instruction for behavior or social emotional learning, the school team must evaluate the student's plan prior to providing instruction through Comprehensive Distance Learning.
 - Hold a 504/IEP meeting to determine equitable access to educational opportunities which may include limited in-person instruction, on-site instruction with accommodations, or Comprehensive Distance Learning.
- The Centennial Middle School will continue to comply with the established IEP/504 plans prior to the closure of in-person instruction in March of 2020.
- If a student eligible for, or receiving services under a 504/IEP, cannot wear a face covering due to the nature of the disability, the Centennial Middle School will:
- ◆ Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student's plan including on-site instruction with accommodations or adjustments.

- ◆ Student IEP/504 teams will also consider all other aspects of this requirement.
- If a student has a medical condition and the family has indicated they can not wear a mask, school nurses will verify with the student’s medical provider.

For students not currently served under an IEP or 504, districts must consider whether or not student inability to consistently wear a face covering or face shield as required is due to a disability. Ongoing inability to meet this requirement may be evidence of the need for an evaluation to determine eligibility for support under IDEA or Section 504.

- The Centennial Middle School will consider child find implications for students who are not currently eligible for, or receiving services under, a 504/IEP who demonstrate an inability to consistently wear a face covering or face shield as required. Ongoing inability to meet this requirement may be evidence of the need for an evaluation to determine eligibility for support under IDEA or Section 504.

If a staff member requires an accommodation for the face covering or face shield requirements, districts and schools shall work to limit the staff member’s proximity to students and staff to the extent possible to minimize the possibility of exposure.

- Centennial Middle School recognizes that there might be a need for some ADA accommodations. If a staff member requires an accommodation for the face covering or face shield requirements, requests should go to the building administrator (Johanna Castillo).

Requirements for 1i. ISOLATION AND QUARANTINE

Plan Details for 1i. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Definitions from ODE:

- **Isolation** separates sick people with a contagious disease from people who are not sick.
- **Quarantine** separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.

Protocols for exclusion and isolation for sick students and staff whether identified at the time of bus pick-up, arrival to school, or at any time during the school day.

- Centennial Middle School will follow district [Care Room/Isolation Space Considerations & Procedures](#). Individuals must remain home until 24 hours after fever is gone (without use of fever reducing medicine) and other symptoms are improving.

Protocols for screening students, as well as exclusion and isolation protocols for sick students and staff identified at the time of arrival or during the school day. See the [COVID-19 Exclusion Summary Guide](#).

- Work with school nurses, health care providers, or other staff with expertise to determine necessary modifications to areas where staff/students will be isolated. If two students present COVID-19 symptoms at the same time, they must be isolated at once. If separate rooms are

not available, ensure that six feet distance is maintained. Do not assume they have the same illness. Consider if and where students and staff will be isolated during learning outside.

Create a comfortable outdoor area for isolation or follow plan for in building isolation.

- Consider required physical arrangements to reduce risk of disease transmission.
- Plan for the needs of generally well students who need medication or routine treatment, as well as students who may show signs of illness.
- [Additional guidance](#) for nurses and health staff for providing care to students with complex needs.

→ Centennial Middle School will follow district [Care Room/Isolation Space Considerations & Procedures](#). Buildings will work with school nurses to determine necessary modifications to areas where staff/students will be isolated. Buildings will consider required physical arrangements/social distancing guidance to reduce risk of disease transmission. Generally well students who need medication or routine treatment will access their care or support via a separate location from the isolation space which will be reserved for students or staff who may show signs of illness.

Students and staff who report or develop symptoms must be isolated in a designated isolation area in the school or outside learning space, with adequate space and staff supervision and symptom monitoring by a school nurse, other school-based health care provider or school staff until they are able to go home. Anyone providing supervision and symptom monitoring must wear appropriate face covering or face shields.

- School nurses and health staff in close contact with symptomatic individuals (less than 6 feet) must wear a medical-grade face mask. Other Personal Protective Equipment (PPE) may be needed depending on symptoms and care provided. Consult a nurse or health care professional regarding appropriate use of PPE. Any PPE used during care of a symptomatic individual must be properly removed and disposed of prior to exiting the care space.
- After removing PPE, hands shall be immediately cleaned with soap and water for at least 20 seconds. If soap and water are not available, hands can be cleaned with an alcohol-based hand sanitizer that contains 60-95% alcohol.
- If able to do so safely, a symptomatic individual shall wear a face covering.
- To reduce fear, anxiety, or shame related to isolation, provide a clear explanation of procedures, including use of PPE and handwashing.

→ There will be a designated isolation area in Centennial Middle School. It has adequate space, staff supervision and symptom monitoring by school staff until they are able to go home.

→ The district [Care Room/Isolation Space Considerations & Procedures](#) provides specific guidance that includes all of the required elements and states that anyone providing supervision and symptom monitoring must wear appropriate face covering or face shields.

Establish procedures for safely transporting anyone who is sick to their home or to a health care facility.

→ Within the district [Care Room/Isolation Space Considerations & Procedures](#) is guidance that indicates staff should not transport anyone who is sick to their home from a school site. Family and/or emergency contacts will need to transport students.

<p>Staff and students who are ill must stay home from school and must be sent home if they become ill at school, particularly if they have COVID-19 symptoms. Refer to table in “Planning for COVID-19 Scenarios in Schools.”</p> <p>→ The district will provide written and verbal guidance indicating that: "Staff and students who are ill must stay home from school and must be sent home if they become ill at school, particularly if they have COVID-19 symptoms.</p>
<p>Involve school nurses, School Based Health Centers, or staff with related experience (Occupational or Physical Therapists) in development of protocols and assessment of symptoms (where staffing exists).</p> <p>→ District assigned nurses have been a part of the planning committees both in the summer of 2020 through the reopening in April 2021.</p>
<p>Record and monitor the students and staff being isolated or sent home for the LPHA review.</p> <p>→ School nurses and other trained staff will record and monitor the students and staff being isolated or sent home for the Multnomah County Health Department review. This information will be kept within Synergy through the Health Room Log. (Hard copies might also need to be kept)</p>
<p>The school must provide a remote learning option for students who are required to be temporarily off-site for isolation and quarantine.</p> <p>→ The Centennial School District will continue to provide a remote learning option for students who are required to be temporarily off-site for isolation and quarantine.</p>

Facilities and School Operations (Section 2 of the RSSL Guidance)

Some activities and areas will have a higher risk for spread (e.g., band, choir, science labs, locker rooms). When engaging in these activities within the school setting, schools will need to consider additional physical distancing or conduct the activities outside (where feasible). Additionally, schools should consider sharing explicit risk statements for instructional and extra-curricular activities requiring additional considerations (see section 5f of the *Ready Schools, Safe Learners* guidance).

Requirements for 2a. ENROLLMENT

(Note: Section 2a does not apply to private schools.)

Plan Details for 2a. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below: (Note: Section 2a does not apply to private schools.)

<p>Enroll all students (including foreign exchange students) following the standard Oregon Department of Education guidelines.</p>
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The temporary suspension of the 10-day drop rule does not change the rules for the initial enrollment date for students:

- The ADM enrollment date for a student is the first day of the student's actual attendance.
 - A student with fewer than 10 days of absence at the beginning of the school year may be counted in membership prior to the first day of attendance, but not prior to the first calendar day of the school year.
 - If a student does not attend during the first 10 session days of school, the student's ADM enrollment date must reflect the student's actual first day of attendance.
 - Students who were anticipated to be enrolled, but who do not attend at any time must not be enrolled and submitted in ADM.
- All students will be enrolled following the Oregon Department of Education Guidelines. Online enrollment and annual verification will be encouraged in order to limit the necessity for parent/guardian on-site visits and to ensure the most up to date contact information is available. For the Centennial School District, the temporary suspension of the 10-day drop rule does not change the rules for the initial enrollment date for students which includes:
- The ADM enrollment date for a student is the first day of the student's actual attendance.
 - A student with fewer than 10 days of absence at the beginning of the school year may be counted in membership prior to the first day of attendance, but not prior to the first calendar day of the school year.
 - If a student does not attend during the first 10 session days of school, the student's ADM enrollment date must reflect the student's actual first day of attendance.
 - Students who were anticipated to be enrolled, but who do not attend at any time must not be enrolled and submitted in ADM.

If a student has stopped attending for 10 or more days, districts must continue to try to engage the student. At a minimum, districts must attempt to contact these students and their families weekly to either encourage attendance or receive confirmation that the student has transferred or has withdrawn from school. This includes students who were scheduled to start the school year, but who have not yet attended.

- As a district, we recognize and believe that student attendance and engagement is extremely important and linked to school success. If a student has stopped attending for 10 or more days, we will continue to try to engage the student. At a minimum, we will attempt to contact students and their families weekly to either encourage attendance or receive confirmation that the student has transferred or has withdrawn from school. This includes students who were scheduled to start the school year, but who have not yet attended.

When enrolling a student from another school, schools must request documentation from the prior school within 10 days of enrollment per OAR 581-021-0255 to make all parties aware of the transfer. Documentation obtained directly from the family does not relieve the school of this responsibility. After receiving documentation from another school that a student has enrolled, drop that student from your roll.

- As has been prior practice, when enrolling a student from another school, each of our schools must request documentation from the prior school within 10 days of enrollment per OAR 581-021-0255 to make all parties aware of the transfer. Documentation obtained directly from the family does not

relieve the school of this responsibility. We can not “drop” a student until we have received documentation from another school that a student has enrolled.

Design attendance policies to account for students who do not attend in-person due to student or family health and safety concerns.

- Attendance practices and procedures are in place for students who do not attend in-person due to student or family health and safety concerns.

When a student has a pre-excused absence or COVID-19 absence, the school district must reach out to offer support at least weekly until the student has resumed their education.

- When a student has a pre-excused absence or COVID-19 absence, staff at CMS will reach out to offer support at least weekly until the student has resumed their education

When a student is absent beyond 10 days and meets the criteria for continued enrollment due to the temporary suspension of the 10 day drop rule, continue to count them as absent for those days and include those days in your Cumulative ADM reporting.

- When a student is absent beyond 10 days and meets the criteria for continued enrollment due to the temporary suspension of the 10 day drop rule, we will continue to count them as absent for those days and include those days in your Cumulative ADM reporting.

Requirements for 2b. ATTENDANCE

(Note: Section 2b does not apply to private schools.)

Grades K-5 (self-contained): Attendance must be taken at least once per day for all students enrolled in school, regardless of the instructional model (On-Site, Hybrid, Comprehensive Distance Learning, online schools).

- The Centennial School District will implement the following requirements: *Grades K-6: Attendance must be taken at least once per day for all students enrolled in school, regardless of the instructional model (On-Site, Hybrid, Comprehensive Distance Learning). Students in 6th grade in Centennial typically attend in our elementary buildings and do not change classes, so aligning with K-5 practices will be followed for attendance.

Grades 6-12 (individual subject): Attendance must be taken at least once for each scheduled class that day for all students enrolled in school, regardless of the instructional model (On-Site, Hybrid, Comprehensive Distance Learning, online schools).

- The Centennial School District will implement the following requirements: *Grades 7-12: Attendance must be taken at least once for each scheduled class that day for all students enrolled in school, regardless of the instructional model (On-Site, Hybrid, Comprehensive Distance Learning).

Alternative Programs: Some students are reported in ADM as enrolled in a non-standard program (such as tutorial time), with hours of instruction rather than days present and days absent. Attendance must be taken

at least once for each scheduled interaction with each student, so that local systems can track the student's attendance and engagement. Reported hours of instruction continue to be those hours in which the student was present.

- Centennial Middle School will take attendance at least once for each scheduled interaction with each student, so that our school district can track the student's attendance and engagement. Reported hours of instruction continue to be those hours in which the student was present.

Online schools that previously followed a two check-in per week attendance process must follow the Comprehensive Distance Learning requirements for checking and reporting attendance.

Provide families with clear and concise descriptions of student attendance and participation expectations as well as family involvement expectations that take into consideration the home environment, caregiver's work schedule, and mental/physical health.

- Families will be provided clear and concise descriptions of student attendance and participation expectations as well as what the family involvement expectations are that take into consideration the home environment, caregiver's work schedule, and mental/physical health.

Requirements for 2c. TECHNOLOGY

Plan Details for 2c. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Update procedures for district-owned or school-owned devices to match cleaning requirements (see section 2d of the *Ready Schools, Safe Learners* guidance).

- Centennial Middle School will clean district-owned or *school-owned* devices per guidance provided. Also, each device brought in for updates, repair, return, inventory, or redistribution will be cleaned and sanitized. See also 2d below for daily cleaning for shared devices if any.

Procedures for return, inventory, updating, and redistributing district-owned devices must meet physical distancing requirements.

- The school district will continue to develop and adapt procedures for return, inventory, updating, and redistributing district-owned devices ensuring proper PPE usage and social distancing when interacting with staff and families.

If providing learning outside and allowing students to engage with devices during the learning experiences, provide safe charging stations.

- The Centennial School District will not be taking any technology outside for learning and therefore we do not need charging stations set-up outside.

Requirements for 2d. SCHOOL SPECIFIC FUNCTIONS/FACILITY FEATURES

Plan Details for 2d. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Handwashing: All people on campus shall be advised and encouraged to frequently wash their hands or use hand sanitizer.

- All individuals at CMS will be advised and encouraged to wash their hands frequently. Hand sanitizer will be provided when hand washing is not possible.

Equipment: Develop and use sanitizing protocols for all equipment used by more than one individual or purchase equipment for individual use.

- All classroom supplies will be cleaned and sanitized before use by another student or cohort group.

Events: Cancel, modify, or postpone field trips, assemblies, athletic events, practices, special performances, school-wide parent meetings and other large gatherings to meet requirements for physical distancing.

- Time in the community is a critical component of programming for students attending CMS. Schedules and classes will be reviewed to see which ones can be offered safely.
- Any school wide parent meetings, and other such large events will be cancelled or held virtually until deemed appropriate by the superintendent.

Transitions/Hallways: Limit transitions to the extent possible. Create hallway procedures to promote physical distancing and minimize gatherings.

- Hallway traffic directional markers will be evident to show travel flow. Students will be instructed to follow the directional markers. Classroom line up: Students line up in cohort classes outside and in the gym / lunch room / other common areas, keeping social distancing and more than 6 feet between cohort groups. Line up areas are marked with visual cues to indicate adequate distancing.

Personal Property: Establish policies for identifying personal property being brought to school (e.g., refillable water bottles, school supplies, headphones/earbuds, cell phones, books, instruments, etc.).

- Each classroom will have limits on the number of personal items brought into the school. A listing of needed items will be sent home prior to classes starting (water bottle, school supplies, phones, books, etc). All personal items brought to school must be labeled and not shared with other students.

Requirements for 2e. ARRIVAL AND DISMISSAL

Plan Details for 2e. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Physical distancing, stable cohorts, square footage, and cleaning requirements must be maintained during arrival and dismissal procedures.

- CMS will develop an entry and exit process that will ensure social distancing and space between cohorts is maintained. Parents, students, staff and community partners will be advised of protocols to ensure social distancing is maintained. The building administrator will evaluate the use of additional exterior doors and floor markings to ensure appropriate flow of hallways and sidewalks.

→ Staggered start and end times will also be used.

Create schedule(s) and communicate staggered arrival and/or dismissal times.

- CMS staff will create schedule(s) and communicate staggered arrival and/or dismissal times to students, families, staff and the transportation department. These schedules will align with CDL schedules to increase opportunities for all students attending regardless of in which format.
- Across the district, families will be provided information about possible staggered arrival and/or dismissal times (this can be communicated via walkie talkies)

Assign students or cohorts to an entrance; assign staff member(s) to conduct visual screenings (see section 1f of the **Ready Schools, Safe Learners** guidance).

- An adult will be present at the front door upon entrance and exit of the building during arrival and dismissal to conduct visual screenings (see section 1f of the **Ready Schools, Safe Learners** guidance) and follow the district screening procedures.
- Each building will analyze the entry ways and numbers of students to determine how many students can enter each doorway.

Ensure accurate sign-in/sign-out protocols to help facilitate contact tracing by the LPHA. Sign-in procedures are not a replacement for entrance and screening requirements. Students entering school after arrival times must be screened for the primary symptoms of concern.

- Eliminate shared pen and paper sign-in/sign-out sheets.
- Ensure hand sanitizer is available if signing children in or out on an electronic device.
- The Centennial School District will ensure accurate sign-in/sign-out protocols to help facilitate contact tracing by the Multnomah County Health Department. Each cohort will have attendance taken daily, and adults will sign in and out of each cohort.
- Each building has a “safety station” at the entrance of the school with hand sanitizer, additional masks, sign in/sign out sheets, and COVID-19 symptom reminders.
 - ◆ Staff will also be asked to use their key fobs to “sign in & sign out” daily

Ensure alcohol-based hand sanitizer (with 60-95% alcohol) dispensers are easily accessible near all entry doors and other high-traffic areas. Establish and clearly communicate procedures for keeping caregiver drop-off/pick-up as brief as possible.

- CMS will be provided with touchless hand sanitizer stations as needed to ensure hand sanitizer access upon entry and in high touch common areas. Parents and students will be informed via translated documents, website and phone calls of school expectations for drop-off/pick-up of students. Visual cues and verbal cues will reinforce this. Staff will be assigned to assist with flow as needed.

Requirements for 2f. CLASSROOMS/REPURPOSED LEARNING SPACES

Plan Details for 2f. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Seating: Rearrange student desks and other seat spaces so that students' physical bodies are at least 3 feet apart (elementary) ; or at least 6 feet apart (secondary), as required in section 1c; assign seating so students are in the same seat at all times. Where possible, face all desks in same direction or have students sit on only one side of tables.

- Staff at CMS and the building administrator will ensure student desks and tables allow for six feet of space between students, students will be assigned seats and sit in the same seat in each cohort assigned at all times.
- Buildings should consider how to configure classrooms to promote groupings & maintaining the requirement for space.

Materials: Avoid sharing of community supplies when possible (e.g., scissors, pencils, etc.). Clean these items frequently. Provide hand sanitizer and tissues for use by students and staff.

- Instructors will limit sharing of community supplies. If supplies are shared, these items will be cleaned frequently. Hand sanitizer and tissues will be available for use by students and staff
- Prior to using items, students should use hand sanitizer and/or wash their hands
- The district will purchase supplies

Handwashing: Remind students (with signage and regular verbal reminders from staff) of the utmost importance of hand hygiene and respiratory etiquette. Respiratory etiquette means covering coughs and sneezes with an elbow or a tissue. Tissues shall be disposed of in a garbage can, then hands washed or sanitized immediately.

- Wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.
- Staff at CMS will ensure age appropriate hand washing education, define appropriate times to wash hands, and provide hand sanitizer when hand washing is not available. Visual cues will be posted for students and staff.

Requirements for 2g. PLAYGROUNDS, FIELDS, RECESS, BREAKS, AND RESTROOMS

Plan Details for 2g. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Keep school playgrounds closed to the general public until park playground equipment and benches reopen in the community (see Oregon Health Authority's [Specific Guidance for Outdoor Recreation Organizations](#)).

- CMS does not have a playground on site.

After using the restroom students must wash hands with soap and water for 20 seconds. Soap must be made available to students and staff. For learning outside if portable bathrooms are used, set up portable hand washing stations and create a regular cleaning schedule.

- Students will be informed and expected to wash their hands with soap and water for 20 seconds, after using the restroom. Soap must be made available to students and staff.
- CMS does not anticipate using outside learning spaces, except for movement breaks. If students access portable bathrooms in the community, they will wash their hands or use hand sanitizer afterwards.

Before and after using playground equipment, students must wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.

- Students must wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol before and after using playground equipment.
- Before and after using basketballs or other outside equipment, students will be expected to wash their hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.

Designate playground and shared equipment solely for the use of one cohort at a time. Outdoor playground structures require normal routine cleaning and do not require disinfection. Shared equipment (balls, jump ropes, etc.) should be cleaned and disinfected at least daily in accordance with [CDC guidance](#).

- Any shared equipment used at CMS will be cleaned and disinfected at least once daily and will be solely for the use of one cohort at a time.

Cleaning requirements must be maintained (see section 2j of the *Ready Schools, Safe Learners* guidance).

- Per the MESD Comprehensive Communicable Disease Plan Cleaning and Disinfection guidance that clean schools & district buildings contribute to healthy environments and reduce the risk of communicable disease transmission.
- **All buildings will** ensure that high touch areas will be cleaned between cohorts (bus, playgrounds, shared spaces) and plans for systematic disinfection of classrooms, offices, bathrooms and activity areas will be developed to ensure this occurs throughout the day. This information is outlined via a district provided spreadsheet.
- Cleaning will also take place on days in between cohorts. Cleaning schedules will be documented and reviewed on a regular basis.

Maintain physical distancing requirements, stable cohorts, and square footage requirements.

- All buildings will maintain physical distancing requirements, stable cohorts, and square footage requirements.
- These requirements will be reinforced through training (both students & staff), visuals and through in person reminders.

Provide signage and restrict access to outdoor equipment (including sports equipment, etc.).

- Signage and other visual cues will be used to ensure appropriate access to play space and equipment. Signage should be on front windows and/or on the walls prior to exiting the building. Buildings may also attach posters to sandwich boards, yard signs, etc. to reinforce expectations outside.

<p>Design recess activities that allow for physical distancing and maintenance of stable cohorts.</p> <ul style="list-style-type: none"> → When students are outside during breaks or waiting for the bus , information and expectations around physical distancing and maintenance of stable cohorts will be in place.
<p>Clean all outdoor equipment at least daily or between use as much as possible in accordance with CDC guidance.</p> <ul style="list-style-type: none"> → All outdoor equipment (including basketballs) will be cohort specific if possible and cleaned daily and disinfected daily. Schedules will be developed in light of cohort usage and cleaning / disinfecting.
<p>Limit the number of employees gathering in shared spaces. Restrict use of shared spaces such as conference rooms, break rooms, and elevators by limiting occupancy or staggering use, maintaining six feet of distance between adults. Establish a minimum of 35 square feet per person when determining room capacity. Calculate only with usable space, understanding that tables and room set-up will require use of all space in the calculation. Note: The largest area of risk is adults eating together in break rooms without face coverings.</p> <ul style="list-style-type: none"> → All school buildings will limit staff rooms, common staff lunch areas, and workspaces to single person usage at a time, maintaining six feet of distance between adults. → Staff meetings: continue virtual options. → Staff rooms: Buildings will develop a schedule and/or post signage around limites (# of staff per the space). Staff may need to access the space for the microwave, etc.

Requirements for 2h. MEAL SERVICE/NUTRITION

Plan Details for 2h. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

<p>Maintain 6 feet of physical distancing when masks cannot be worn, including when eating.</p> <ul style="list-style-type: none"> → At this time, the district will be offering grab and go food at the end of the students scheduled time.
<p>Include meal services/nutrition staff in planning for school reentry.</p> <ul style="list-style-type: none"> → The Dining Services Supervisor has been included in the meal services/nutrition staff planning for school reentry during the August 2020 timeframe and through to the re-opening in April 2021 as has the Director of Business and Operations.
<p>Prohibit self-service buffet-style meals.</p> <ul style="list-style-type: none"> → None of the schools within our district will provide self-service buffet-styles meals.

Prohibit sharing of food and drinks among students and/or staff.

- Students and staff will be informed that we can not share food and/or drinks at this time. This includes having shared food in staff rooms that aren't single servings.
- Buildings should post signage to remind staff

At designated meal or snack times, students may remove their face coverings to eat or drink but must maintain six feet of physical distance from others, and must put face coverings back on after finishing the meal or snack.

- At this time, the district will be offering grab and go food at the end of the students scheduled time.
 - ◆ If this changes, at designated meal or snack times, students may remove their face coverings to eat or drink but must maintain six feet of physical distance from others, and must put face coverings back on after finishing the meal or snack.
- Some students may stay on sight for scheduled services, etc. and will need guidance of where to eat and reminders about removing face masks and putting them back on before their services begin.

Staff serving meals and students interacting with staff at mealtimes must wear face coverings (see section 1h of the **Ready Schools, Safe Learners** guidance). Staff must maintain 6 feet of physical distance to the greatest extent possible. If students are eating in a classroom, staff may supervise from the doorway of the classroom if feasible.

- At this time, the district will be offering grab and go food at the end of the students scheduled time.
- Staff serving meals will wear face shields or face covering (see section 1h of the **Ready Schools, Safe Learners** guidance). Face shields will be provided and maintained in the district-wide warehouse for staff use.

Students and staff must wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol before meals and shall be encouraged to do so after.

- Staff at CMS will ensure age appropriate hand washing education, define appropriate times to wash hands, and provide hand sanitizer when hand washing is not available. Visual cues will be posted for students and staff.
- Students will be encouraged/directed to use hand sanitizer and/or wash hands prior to receiving grab and go food

Appropriate daily cleaning of meal items (e.g., plates, utensils, transport items).

- At this time, the district will be offering grab and go food at the end of the students scheduled time.
- When there is a transition to serving meals on site, staff will appropriately cleaning meal items daily.

Cleaning and sanitizing of meal touch-points and meal counting system between stable cohorts.

- At this time, the district will be offering grab and go food at the end of the students scheduled time.
- When there is a transition to serving meals on site, staff will ensure cleaning occurs at meal touch-points and meal counting systems between stable cohorts

Adequate cleaning and disinfection of tables between meal periods.

- At this time, the district will be offering grab and go food at the end of the students scheduled time.
- When there is a transition to serving meals on site, staff will ensure adequate cleaning and disinfection of tables occurs between meal periods.

Since staff must remove their face coverings during eating and drinking, limit the number of employees gathering in shared spaces. Restrict use of shared spaces such as conference rooms and break rooms by limiting occupancy or staggering use. Consider staggering times for staff breaks, to prevent congregation in shared spaces. Always maintain at least six feet of physical distancing and establish a minimum of 35 square feet per person when determining room capacity. Calculate only with usable classroom space, understanding that desks and room set-up will require use of all space in the calculation. Wear face coverings except when eating or drinking and minimize time in spaces where face coverings are not consistently worn.

- Staff must remove their face coverings during eating and drinking. Due to this, staff should eat snacks and meals independently, and not in staff rooms when other people are present. Staggered timing for staff breaks in order to prevent congregation in shared spaces will be considered. All school buildings will limit staff rooms, common staff lunch areas, and workspaces to single person usage at a time, maintaining six feet of distance between adults.
- Staff will be reminded and signage hung indicating how many staff can be in the space in order to maintain physical distancing.
- Staff will be reminded to care for any oral hygiene in the bathrooms instead of in the staff room.

Requirements for 2i. TRANSPORTATION

Plan Details for 2i. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Include transportation departments (and associated contracted providers, if used) in planning for return to service.

- The Transportation Supervisor and the Transportation Scheduler have worked through this process. The department was involved in developing cleaning protocols and discussions with other transportation departments as well as attending regional discussions on the topic in August 2020 and as a part of the reopening work group leading up to April 2021 as has the Director of Business and Operations.
- The Transportation department has develop "loading and unloading buses/vehicles COVID-19 Standard Operating Procedures that will be shared with all drivers.

Buses are cleaned frequently. Conduct targeted cleanings between routes, with a focus on disinfecting frequently touched surfaces of the bus (see section 2j of the **Ready Schools, Safe Learners** guidance).

- Buses will be cleaned (high touch areas) between cohorts. Buses will be scheduled with one student in each seat, using alternative sides of the seat per recommended diagrams.
- Visual cues will be utilized as necessary.
- Students will wear masks per the guidance in section 1h. of the **Ready Schools, Safe Learners** guidance.

- An isolation seat will be designated in each bus.
- Drivers will visually observe students for signs of illness.
- Families will be encouraged to review their student's health prior to sending them to bus stops.

Staff must use hand sanitizer (containing between 60-95% alcohol) in between helping each child and when getting on and off the vehicle. Gloves are not recommended; hand sanitizer is strongly preferred. If hand sanitizer is not available, disposable gloves can be used and must be changed to a new pair before helping each child.

- Develop protocol for loading/unloading that includes visual screening for students exhibiting symptoms and logs for contact-tracing. This must be done at the time of arrival and departure.
 - If a student displays COVID-19 symptoms, provide a face covering (unless they are already wearing one) and keep six feet away from others. Continue transporting the student.
 - If arriving at school, notify staff to begin isolation measures.
 - The symptomatic student shall be seated in the first row of the bus during transportation, and multiple windows must be opened to allow for fresh air circulation, if feasible.
 - The symptomatic student shall leave the bus first. After all students exit the bus, the seat and surrounding surfaces must be cleaned and disinfected.
 - If transporting for dismissal and the student displays an onset of symptoms, notify the school.
- Students will be taught social distancing while waiting for the bus, they will be allowed on the bus and to their assigned seat using social distances. If a bus driver observes a student that may be displaying any of the COVID-19 symptoms, the driver will notify dispatch. Dispatch will notify the school.
- The student will be provided a face shield or face covering (unless they are already wearing one). The symptomatic student will be seated in the first row of the bus during transportation, and multiple windows will be opened to allow for air circulation, if feasible.
 - The symptomatic student will leave the bus first and all surrounding surfaces will be cleaned and disinfected.
 - Once the school is notified, they will ensure a staff member will meet the bus and move the student to the isolation room. The school's custodian will assist in cleaning the bus during the high touch area cleaning, if needed.

Consult with parents/guardians of students who may require additional support (e.g., students who experience a disability and require specialized transportation as a related service) to appropriately provide service.

- The transportation special education router will review student enrollment and interact with parents / guardians of students who may require additional support to maximize safety of all students and staff.
- The router may contact the student's special education case manager to work together in order to support the student.

Per federal guidance, drivers must wear properly fitting face coverings at all times. A face shield or goggles may be worn to supplement a properly fitting face covering. Please refer to [the CDC order](#).

- Drivers will be provided with masks and / or face shields to use as appropriate. All drivers will have an extra face mask on the bus. Extra masks will be on the bus for students.

Inform parents/guardians of practical changes to transportation service (i.e., physical distancing at bus stops and while loading/unloading, potential for increased route time due to additional precautions, sanitizing practices, and face coverings).

- Parents and students will be informed via translated documents, website and phone calls of transportation services expectations. Visual cues and verbal cues will reinforce this.

Face coverings for all students, applying the guidance in section 1h of the ***Ready Schools, Safe Learners*** guidance to transportation settings. This prevents eating while on the bus.

- Students in grades Kindergarten and up are expected to wear face coverings and will be [encouraged to follow recommendations for the CDC Face Coverings](#).
- Signage, models and verbal reminders will be a part of preventive measures taken at all of our buildings.

Take all possible actions to maximize ventilation: Dress warmly, keep vents and windows open to the greatest extent possible.

- Students and families will be informed that windows should be open on the buses to increase ventilation. Students and drivers will be encouraged to dress warmly.

Requirements for 2j. CLEANING, DISINFECTION, AND VENTILATION

Plan Details for 2j. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Clean, sanitize, and disinfect frequently touched surfaces (e.g. door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) between uses multiple times per day. Maintain clean and disinfected ([CDC guidance](#)) environments, including classrooms, cafeteria settings and restrooms. Provide time and supplies for the cleaning and disinfecting of high-touch surfaces between multiple student uses, even in the same cohort.

- Each building in the district has a spreadsheet/check-list outlining which staff member's responsibility for cleaning and disinfecting. All frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) will be cleaned between cohort uses.

Outdoor learning spaces must have at least 75% of the square footage of its sides open for airflow.

- At this time, CMS is not planning on having an outdoor learning space on site. Students and staff at times, may be in the community and will monitor for airflow and open areas.

Outdoor playground structures require normal routine cleaning and do not require disinfection. Shared equipment should be cleaned and disinfected at least daily in accordance with [CDC guidance](#).

- CMS does not have any outdoor playground structures onsite. Any shared equipment used at CMS will be cleaned and disinfected at least once daily and will be solely for the use of one cohort at a time.

Apply disinfectants safely and correctly following labeling direction as specified by the manufacturer. Keep these products away from students.

- As a district, we will use the [Six Steps for Safe and Effective Disinfectant Use](#) Guidelines handout following all cleaning safety protocols.

To reduce the risk of asthma, choose disinfectant products on the EPA List N with asthma-safer ingredients (e.g. hydrogen peroxide, citric acid, or lactic acid) and avoid products that mix these with asthma-causing ingredients like peroxyacetic acid, sodium hypochlorite (bleach), or quaternary ammonium compounds.

- To reduce the risk of asthma, the Centennial School District will only purchase and use disinfectant products on the EPA List N with asthma-safer ingredients (e.g. hydrogen peroxide, citric acid, or lactic acid) and avoid products that mix these with asthma-causing ingredients like peroxyacetic acid, sodium hypochlorite (bleach), or quaternary ammonium compounds.

Schools with HVAC systems must evaluate the system to minimize indoor air recirculation (thus maximizing fresh outdoor air) to the extent possible. Schools that do not have mechanical ventilation systems shall, to the extent possible, increase natural ventilation by opening windows and interior doors before students arrive and after students leave, and while students are present. Do not prop open doors that can pose a safety or security risk to students and staff (e.g., exterior doors and fire doors that must remain closed.)

- Building principals (in consultation with their head custodians) will evaluate the system to minimize indoor air recirculation (thus maximizing fresh outdoor air) to the extent possible. Schools that do not have mechanical ventilation systems should, to the extent possible, increase natural ventilation by opening windows and doors before students arrive and after students leave, and while students are present.
- All our systems are capable of meeting or exceeding the minimum recommendations of 3 air changes per hour.

Schools with HVAC systems should ensure all filters are maintained and replaced as necessary to ensure proper functioning of the system.

- All filtration was replaced over winter break and is replaced 3 times per year.

All intake ports that provide outside air to the HVAC system should be cleaned, maintained, and cleared of any debris that may affect the function and performance of the ventilation system.

- Building custodians are expected to clean, maintain, and clear any debris that may affect the function and performance of the ventilation system, when filters are changed or as needed.

Consider running ventilation systems continuously and changing the filters more frequently. Do not use fans if they pose a safety or health risk, such as increasing exposure to pollen/allergies or exacerbating asthma symptoms. Consider using window fans or box fans positioned in open windows to blow fresh outdoor air into the classroom via one window, and indoor air out of the classroom via another window. Fans must not be used in rooms with closed windows and doors, as this does not allow for fresh air to circulate.

- To increase ventilation when feasible, buildings will open doors and windows for outdoor air circulation. Ventilation systems will be checked and maintained monthly by maintenance staff. The building administrator or designee will coordinate with the maintenance staff to ensure proper air flow.
- Systems will be running continuously to increase and support air flow. Spaces may be colder in the mornings due to this.

Consider the need for increased ventilation in areas where students with special health care needs receive medication or treatments.

- Considerations will be made for the need for increased ventilation in areas where students with special health care needs receive medication or treatments.
- Each space will be reviewed by building administrators, school nurses and head custodian to determine specific ventilation needs.

Facilities must be cleaned and disinfected at least daily to prevent transmission of the virus from surfaces (see [CDC's guidance on disinfecting public spaces](#)).

- Facilities will be cleaned and disinfected at least daily to prevent transmission of the virus from surfaces (see [CDC's guidance on disinfecting public spaces](#)).

Consider modification or enhancement of building ventilation where feasible (see [CDC's guidance on ventilation and filtration](#) and [American Society of Heating, Refrigerating, and Air-Conditioning Engineers' guidance](#)).

- Maintenance staff will access Oregon energy trust to maximize understanding and take reasonable steps to ensure filtration and appropriate air circulation.

Requirements for 2k. HEALTH SERVICES

Plan Details for 2k. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

OAR 581-022-2220 Health Services, requires districts to “maintain a prevention-oriented health services program for all students” including space to isolate sick students and services for students with special health care needs. While OAR 581-022-2220 does not apply to private schools, private schools must provide a space to isolate sick students and provide services for students with special health care needs.

- The Centennial School District contracts with the MESD for Nursing Services.

- School Nurses play an integral part in supporting the overall health and safety of our schools.
- School nurses manage immunization exclusion requirements, chronic illness management, provide general first aid responses and health education trainings.
- Buildings will follow our [Care Room/Isolation Space Considerations & Procedures](#) that will be a designated isolation area in the school, with adequate space and staff supervision and symptom monitoring by a school nurse, other school-based health care provider or school staff until they are able to go home.
- Anyone providing supervision and symptom monitoring must wear appropriate face covering or face shields.
- This will include the Multnomah County Health Department sealant program if onsite during the Hybrid model. This program will continue to be self-sufficient as always, and their dental providers are experts in infection control. They are committed to providing safe services that are aligned with the ODE and CDC guidelines, including physical distancing, adhering to cohorts, wearing appropriate personal protective equipment, hand washing, cleaning, disinfecting, and following the most stringent infection control practices (as outlined on page 10 “Key Principles for Reducing Exposure”).

Licensed, experienced health staff should be included on teams to determine district health service priorities. Collaborate with health professionals such as school nurses; SBHC staff; mental and behavioral health providers; dental providers; physical, occupational, speech, and respiratory therapists; and School Based Health Centers (SBHC).

- Centennial School District collaborates with the MESD to ensure health professionals are represented in our health services decision making. The MESD Nursing Supervisor, Nurse Consultants and district assigned Nurses have all been instrumental in providing guidance, resources, examples, consultation and recommendations throughout this whole process. The MESD is working with the OHA and ODE to ensure compliance with all health related requirements.

Requirements for 2l. BOARDING SCHOOLS AND RESIDENTIAL PROGRAMS ONLY

Plan Details for 2l. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Non-applicable as the Centennial School District does not have any Boarding Schools or Residential Programs.

Requirements for 2m. SCHOOL EMERGENCY PROCEDURES AND DRILLS

Plan Details for 2m. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

In accordance with [ORS 336.071](#) and [OAR 581-022-2225](#) all schools (including those operating a Comprehensive Distance Learning model) are required to instruct students on emergency procedures. Schools that operate an On-Site or Hybrid model need to instruct and practice drills on emergency procedures so that students and staff can respond to emergencies.

- At least 30 minutes in each school month must be used to instruct students on the emergency procedures for fires, earthquakes (including tsunami drills in appropriate zones), and safety threats.
- Fire drills must be conducted monthly.
- Earthquake drills (including tsunami drills and instruction for schools in a tsunami hazard zone) must be conducted two times a year.
- Safety threats including procedures related to lockdown, lockout, shelter in place and evacuation and other appropriate actions to take when there is a threat to safety must be conducted two times a year.

→ In accordance with [ORS 336.071](#) and [OAR 581-022-2225](#) all schools in the Centennial School District will instruct students on emergency procedures. While schools are operating in the Hybrid model, they will instruct and practice drills on emergency procedures (with both Cohorts) per the Standard Response Protocol (SRP), so that students and staff can respond to emergencies. This includes:

- ◆ At least 30 minutes in each school month starting in April will be used to instruct students on the emergency procedures for fires, earthquakes (including tsunami drills in appropriate zones), and safety threats.
- ◆ Conducting fire drills monthly.
- ◆ Conducting earthquake drills (including tsunami drills and instruction for schools in a tsunami hazard zone). Given the time of year, buildings will be conducting one drill prior to the end of the school year.
- ◆ Conducting safety threats drills including procedures related to lockdown, lockout, shelter in place and evacuation and other appropriate actions to take when there is a threat to safety. Given the time of year, buildings will be conducting one drill prior to the end of the school year.

Drills can and should be carried out as close as possible to the procedures that would be used in an actual emergency. For example, a fire drill must be carried out with the same alerts and same routes as normal. If appropriate and practicable, COVID-19 physical distancing measures can be implemented, but only if they do not compromise the drill.

- All safety drills will be carried out as close as possible to the procedures that would be used in an actual emergency. For example, a fire drill should be carried out with the same alerts and same routes as normal. If appropriate and practicable, COVID-19 physical distancing measures can be implemented, but only if they do not compromise the drill.
- Building administrators will review previous Standard Response Protocols (SRP) with staff and determine if any adjustments need to be made in order to maintain health, safety and physical distancing requirements during the drill.
- Students will be taught and will practice the drills according to any updates on the schedule provided above.

When or if physical distancing must be compromised, drills must be completed in less than 15 minutes.

- All school staff will be reminded that when or if physical distancing must be compromised, drills must be completed in less than 15 minutes.

Drills shall not be practiced unless they can be practiced correctly.

- Each building will provide pre-teaching around how to conduct drills safely and in accordance with social distancing requirements.

Train staff on safety drills prior to students arriving on the first day on campus in hybrid or face-to-face engagement.

- All staff will be trained on safety drills for our Standard Response Protocols (SRP) prior to students arriving on the first day on campus in hybrid or face-to-face engagement.

If on a hybrid schedule, conduct multiple drills each month to ensure that all cohorts of students have opportunities to participate in drills (i.e., schedule on different cohort days throughout the year).

- The Centennial School District will be on a hybrid schedule beginning in April 2021. Each building will conduct a minimum of one fire drill per month and also, one earthquake and one safety threat drill prior to the end of the school year. Multiple drills will be conducted each month to ensure that all cohorts of students have opportunities to participate in drills (i.e., schedule on different cohort days throughout the year).

Students must wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol after a drill is complete.

- Students will be reminded to wash their hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol after a drill is complete.

Requirements for 2n. SUPPORTING STUDENTS WHO ARE DYSREGULATED, ESCALATED, AND/OR EXHIBITING SELF-REGULATORY CHALLENGES

Plan Details for 2n. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Utilize the components of Collaborative Problem Solving or a similar framework to continually provide instruction and skill-building/training related to the student's demonstrated lagging skills.

Take proactive/preventative steps to reduce antecedent events and triggers within the school environment.

- Staff across the Centennial School District attempt to utilize a variety of proactive/preventative and culturally relevant strategies (including components of Collaborative Problem Solving) to continually provide instruction and skill-building/training related to the student's demonstrated lagging skills.
- Building and student teams consider what possible antecedents might be and when possible will try to minimize student and staff dysregulation.
- Across our district, we will continue to emphasize that there could be new and different antecedents and setting events with the additional requirements and expectations for the

2020-21 school year as well as the current context that our students, staff and families are a part of due to COVID-19, disparities across institutions (including access to health care, food, housing, etc.) and continued systemic racism. Staff will receive additional professional development throughout the year and as we transition to Hybrid in order to increase their awareness and skills.

Be proactive in planning for known behavioral escalations (e.g., self-harm, spitting, scratching, biting, eloping, failure to maintain physical distance). Adjust antecedents where possible to minimize student and staff dysregulation. Recognize that there could be new and different antecedents and setting events with the additional requirements and expectations for the 2020-21 school year.

- At each of our school buildings, specific staff are trained in Nonviolent Crisis Prevention (NVC) which focuses on proactively supporting students to decrease the amount or intensity of behavioral escalations.
- Upon the transition to Hybrid, staff will receive additional training on how to recognize student and staff dysregulation and how to respond.
- Staff have also received professional development on trauma informed care throughout the year and this will be revisited as a part of the transition to Hybrid.

Establish a proactive plan for daily routines designed to build self-regulation skills; self-regulation skill-building sessions can be short (5-10 minutes), and should take place at times when the student is regulated and/or is not demonstrating challenging behaviors.

- As a district, we have been increasing our understanding of social emotional needs as outlined in the [Centennial School District Social Emotional Learning \(SEL\) Guiding Principles](#).
- Each building in our district will need to plan for the impact of behavior mitigation strategies on public health and safety requirements including when students elope (leave) an area; their behavior requires them to be isolated from peers and results in a room clear; they engage in physically aggressive behaviors that preclude the possibility of maintaining physical distance and/or require physical de-escalation or intervention techniques other than restraint or seclusion (e.g., hitting, biting, spitting, kicking, self-injurious behavior). Staff will need to examine how the role of race, culture, language, age, ability, gender and/or sexual orientation may be factors in the behaviors students are demonstrating and proactively problem-solve how to support the student in meeting their needs while recognizing their needs through care, connection and relationships. Our district utilizes Multi-tiers of supports to determine student needs and address them through instruction, interventions and/or other supports.

Ensure all staff are trained to support de-escalation, provide lagging skill instruction, and implement alternatives to restraint and seclusion.

- Staff will be provided additional training prior to the start of hybrid about de-escalation ideas and strategies.

Ensure that staff are trained in effective, evidence-based methods for developing and maintaining their own level of self-regulation and resilience to enable them to remain calm and able to support struggling students as well as colleagues.

- Upon the transition to Hybrid, staff will receive additional training on how to recognize student and staff dysregulation and how to respond.
- Staff have also received professional development on trauma informed care throughout the year and this will be revisited as a part of the transition to Hybrid.

Plan for the impact of behavior mitigation strategies on public health and safety requirements per the table below:

- District NVCI trainers, the Behavior Consultant and Student Services Administrators have reviewed this sections and the following scenarios. Additional written guidance will be provided to building Multi-tiered Systems of Support Teams in order to proactively review current plans and draft potential plans.

Scenario	Public Health and Safety Response due to COVID-19
Student elopes from area	<p>If staff need to intervene for student safety, staff should:</p> <ul style="list-style-type: none"> ● Use empathetic and calming verbal interactions (i.e. “This seems hard right now. Help me understand... How can I help?”) to attempt to re-regulate the student without physical intervention. ● Use the least restrictive interventions possible to maintain physical safety for the student and staff. ● Wash hands after a close interaction. ● Note the interaction on the appropriate contact log. <p>*If unexpected interaction with other stable cohorts occurs, those contacts must be noted in the appropriate contact logs.</p>
Student engages in behavior that requires them to be isolated from peers and results in a room clear	<p>If students leave the classroom:</p> <ul style="list-style-type: none"> ● Preplan for a clean and safe alternative space that maintains physical safety for the student and staff ● Ensure physical distancing and separation occur, to the maximum extent possible. ● Use the least restrictive interventions possible to maintain physical safety for the student and staff. ● Wash hands after a close interaction. ● Note the interaction on the appropriate contact log. <p>*If unexpected interaction with other stable cohorts occurs, those contacts must be noted in the appropriate contact logs.</p>
Student engages in physically aggressive behaviors that preclude the possibility of maintaining physical distance and/or	<p>If staff need to intervene for student safety, staff should:</p> <ul style="list-style-type: none"> ● Maintain student dignity throughout and following the incident. ● Use empathetic and calming verbal interactions (i.e. “This seems hard right now. Help me understand... How can I

<p>require physical deescalation or intervention techniques other than restraint or seclusion (e.g., hitting, biting, spitting, kicking, self-injurious behavior).</p>	<p>help?”) to attempt to re-regulate the student without physical intervention.</p> <ul style="list-style-type: none"> ● Use the least restrictive interventions possible to maintain physical safety for the student and staff ● Wash hands after a close interaction. ● Note the interaction on the appropriate contact log. <p>*If unexpected interaction with other stable cohorts occurs, those contacts must be noted in the appropriate contact logs.</p>
<p>Ensure that spaces that are unexpectedly used to deescalate behaviors are appropriately cleaned and sanitized after use before the introduction of other stable cohorts to that space.</p> <p>→ Staff will work with the building custodian and the administrator if there is a need for a space to be cleaned and sanitized after an unexpectedly used area to deescalate behaviors.</p>	

Requirements for 2o. PROTECTIVE PHYSICAL INTERVENTION

Plan Details for 2o. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

In accordance with ORS 339.291, ORS 339.300, and OAR 581-015-2556, if restraint or seclusion is used on a student, it must be imposed by personnel who are trained in approved restraint or seclusion programs, or by other personnel who are otherwise available in the case of emergency circumstance. Staff may engage in close contact (less than 6 feet of physical distance) with no more than two other individuals on a given day for the purposes of assessing physical skills associated with required training components of approved programs, under the following conditions:

- Only participants and trainers are allowed to be present for these sessions.
- Participants and trainers must be screened for symptoms associated with COVID-19 prior to the start of each session. Anyone exhibiting symptoms, by visual screening or self-report, shall not participate in training at that time.
- All participants and trainers must wash their hands immediately prior to and following direct physical contact with another person.
- All people in close contact for this purpose must wear appropriate Personal Protective Equipment (PPE), including but not limited to, medical grade N95 face masks, face shield, gloves, and gown.

→ If initial NVCI training is provided to staff between April and June 2021 all of the above bullet points will be reviewed and followed during the sessions.

Reusable Personal Protective Equipment (PPE) will be cleaned/sanitized after every episode of physical intervention (see section 2j of the **Ready Schools, Safe Learners** guidance: Cleaning, Disinfection, and Ventilation) OR staff will be provide disposable, single use items.

At each of our school buildings, specific staff are trained in Nonviolent Crisis Prevention (NVCI) which focuses on proactively supporting students to decrease the amount or intensity of behavioral escalations and the need for physical intervention.

In the case of a need for protective physical intervention for keeping a student from harming themselves or others, reusable Personal Protective Equipment (PPE) will be cleaned and disinfected following the manufacturer's recommendation, after every episode of physical intervention (see section 2j. Cleaning, Disinfection, and Ventilation in the *Ready Schools, Safe Learners* guidance). Single-use disposable PPE must not be re-used.

Response to Outbreak (Section 3 of the RSSL Guidance)

Requirements for 3a. PREVENTION AND PLANNING

Plan Details for 3a. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Review the "[Planning for COVID-19 Scenarios in Schools](#)" toolkit.

- Building and district administrators will review the "[Planning for COVID-19 Scenarios in Schools](#)" toolkit provided by ODE and incorporate new information to practices in place.
- The Centennial School District is taking proactive measures by focusing on enforcing the wearing of face coverings, physically distancing, washing/sanitizing hands, regularly cleaning and disinfecting, maintaining smaller cohort sizes, etc. to limit the possibility of an outbreak.
- In the case there is an outbreak, building and district administrators will work in partnership with the MESD and the Multnomah Health Department to ensure all processes and procedures are followed for notification, cleaning/disinfecting, closing of school and/or providing cohorts access to Comprehensive Distance Learning through to the re-entry of school.

Coordinate with Local Public Health Authority (LPHA) to establish communication channels related to current transmission level.

- The Centennial School District coordinates with our Local Public Health Authority (LPHA) and Multnomah County Health Department. Consultant is sought with MESD as cases are reported and our organizations will confer around any situations that arise in our schools.

Requirements for 3b. RESPONSE

Plan Details for 3b. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

Review and utilize the "[Planning for COVID-19 Scenarios in Schools](#)" toolkit.

- Building and district administrators will review the "[Planning for COVID-19 Scenarios in Schools](#)" toolkit provided by ODE and incorporate new information to practices in place.
- The Centennial School District coordinates with our Local Public Health Authority (LPHA) and Multnomah County Health Department. Consultant is sought with MESD as cases are reported and our organizations will confer around any situations that arise in our schools.

<p>Ensure continuous services and implement Comprehensive Distance Learning.</p> <ul style="list-style-type: none"> → If any schools are closed within our district, we will implement Short-Term Distance Learning or Comprehensive Distance Learning models for all staff/students.
<p>Continue to provide meals for students.</p> <ul style="list-style-type: none"> → Upon building & classroom closure, the district will continue to provide meal services

Requirements for 3c. RECOVERY AND REENTRY

Plan Details for 3c. Please enter the details of your On-Site or Hybrid plan that correspond to the requirements listed below:

<p>Review and utilize the “Planning for COVID-19 Scenarios in Schools” toolkit.</p> <ul style="list-style-type: none"> → Building and district administrators will review the “Planning for COVID-19 Scenarios in Schools” toolkit provided by ODE and incorporate new information to practices in place. → The Centennial School District coordinates with our Local Public Health Authority (LPHA) and Multnomah County Health Department. Consultant is sought with MESD as cases are reported and our organizations will confer around any situations that arise in our schools.
<p>Clean, sanitize, and disinfect surfaces (e.g. door handles, sink handles, drinking fountains, transport vehicles) and follow CDC guidance for classrooms, cafeteria settings, restrooms, and playgrounds.</p> <ul style="list-style-type: none"> → If there is a classroom or school closure, we will following guidelines provided by the MESD, Multnomah Health Department and outlined by the CDC to clean, sanitize, and disinfect surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and follow CDC guidance for classrooms, cafeteria settings, restrooms, and playgrounds.
<p>When bringing students back into On-Site or Hybrid instruction, consider smaller groups, cohorts, and rotating schedules to allow for a safe return to schools.</p> <ul style="list-style-type: none"> → Based on direction from the MESD or Multnomah Health Department, the Centennial School District will consider when we can begin to bring students back into On-Site instruction if recovering from an outbreak. <ul style="list-style-type: none"> ○ Considerations will include: smaller groups, cohorts, and rotating schedules to allow for a safe return to schools.

ASSURANCES

This section must be completed by any public school that is providing instruction through On-Site or Hybrid Instructional Models.

Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section unless the school is implementing the Limited In-Person Instruction provision under the Comprehensive Distance Learning guidance.

This section does not apply to private schools.

Let us know whether statement 1 or statement 2 applies to your school plan by typing “Yes” after the prompt that follows the correct statement:

1. **We affirm that, in addition to meeting the requirements as outlined above, our school plan has met the collective requirements from ODE/OHA guidance related to the 2020-21 school year, including but not limited to requirements from:**
 - Sections 4, 5, 6, 7, and 8 of the [Ready Schools, Safe Learners](#) guidance,-
 - The [Comprehensive Distance Learning](#) guidance,-
 - The [Ensuring Equity and Access: Aligning Federal and State Requirements](#) guidance, and-
 - [Planning for COVID-19 Scenarios in Schools](#)-

Does statement 1 apply to your school? -**YES, the Centennial School District affirms the above requirements are met through our planning as we transition to Hybrid.**

2. We affirm that we cannot meet all of the collective requirements from ODE/OHA guidance related to the 2020-21 school year from:
 - Sections 4, 5, 6, 7, and 8 of the [Ready Schools, Safe Learners](#) guidance,
 - The [Comprehensive Distance Learning](#) guidance,
 - The [Ensuring Equity and Access: Aligning Federal and State Requirements](#) guidance, and
 - [Planning for COVID-19 Scenarios in Schools](#)

We will continue to work towards meeting them and have noted and addressed which requirement(s) we are unable to meet in the table titled “Assurance Compliance and Timeline” below.

Does statement 2 apply to your school?

Assurance Compliance and Timeline

If a district/school cannot meet any of the requirements from the sections listed below, provide a plan and timeline to meet the requirement:

- Section 4: Equity
- Section 5: Instruction
- Section 6: Family, Community, Engagement
- Section 7: Mental, Social, and Emotional Health
- Section 8: Staffing and Personnel

Please type below which requirements cannot be met and the plan and timeline to meet them. Be sure to include how and why the school is currently unable to meet them.

School’s response: