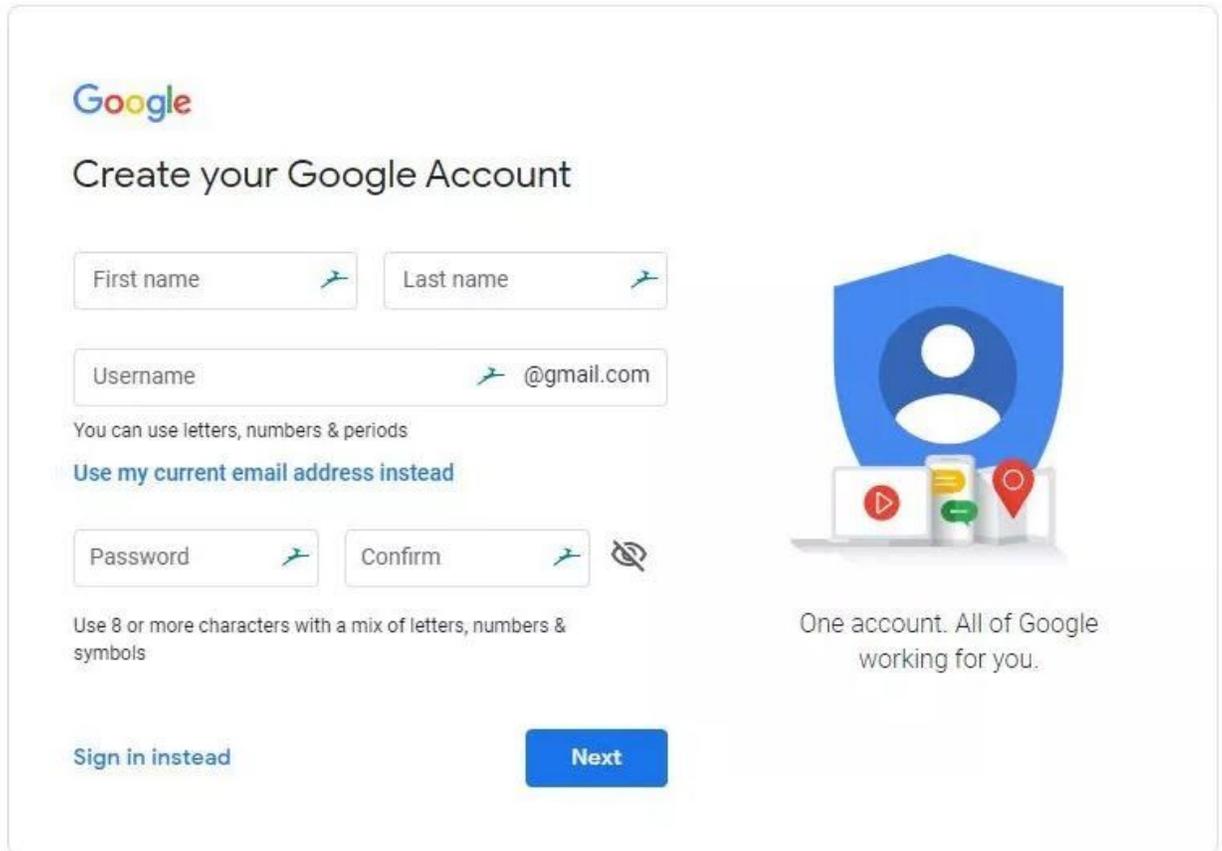


Setting up a free Gmail account is a quick, easy process that takes little time to complete. Below are the step-by-step instructions you'll need to create an account and start using Gmail in no time.

1. Visit [Create your Google Account for Gmail](#).

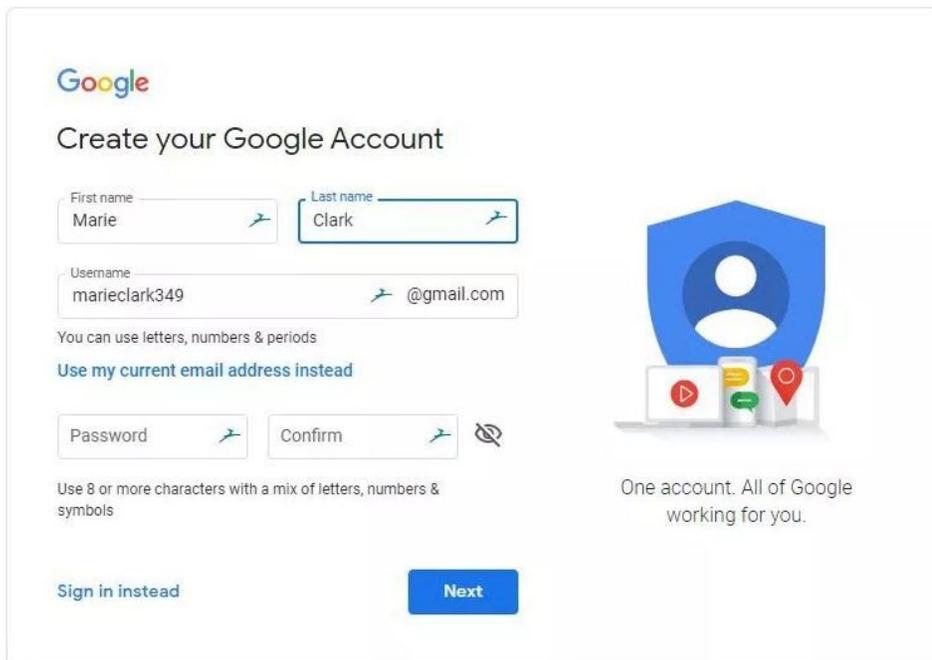


The screenshot shows the Google Account creation page. At the top left is the Google logo. Below it is the heading "Create your Google Account". There are four input fields: "First name", "Last name", "Username", and "Password". The "Username" field has "@gmail.com" as a placeholder. Below the "Username" field is the text "You can use letters, numbers & periods" and a link "Use my current email address instead". The "Password" field has a "Confirm" field next to it with an eye icon. Below the "Password" field is the text "Use 8 or more characters with a mix of letters, numbers & symbols". At the bottom left is a link "Sign in instead" and a blue "Next" button. On the right side, there is a blue shield icon with a white person silhouette, and below it are icons for YouTube, Gmail, and Maps. Below these icons is the text "One account. All of Google working for you."

English (United States) ▾

[Help](#) [Privacy](#) [Terms](#)

2. Enter your first and last name.



The screenshot shows the Google Account creation page with the first name "Marie" and last name "Clark" entered in the respective fields. The "Username" field now contains "marieclark349". The "Password" and "Confirm" fields are empty. The "Next" button is still present. The rest of the page layout is the same as in the previous screenshot.

English (United States) ▾

[Help](#) [Privacy](#) [Terms](#)

3. Type your desired username
  - a. Your Gmail email address will be your username followed by "@gmail.com." If your Gmail username is "example," for instance, your Gmail address is "example@gmail.com."

Google

## Create your Google Account

First name  Last name

Username  @gmail.com

You can use letters, numbers & periods

[Use my current email address instead](#)

Password  Confirm

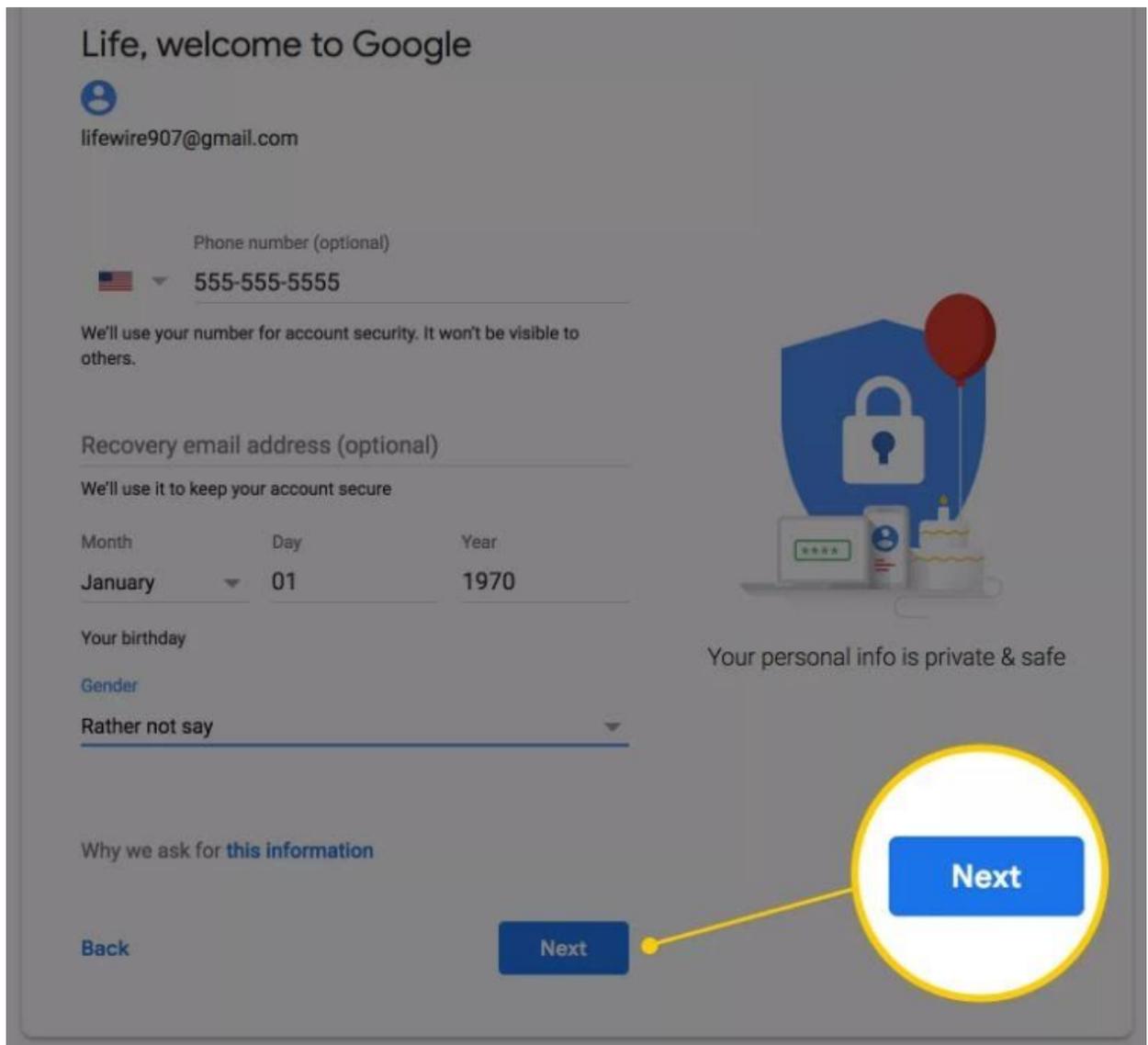
Use 8 or more characters with a mix of letters, numbers & symbols

[Sign in instead](#) [Next](#)

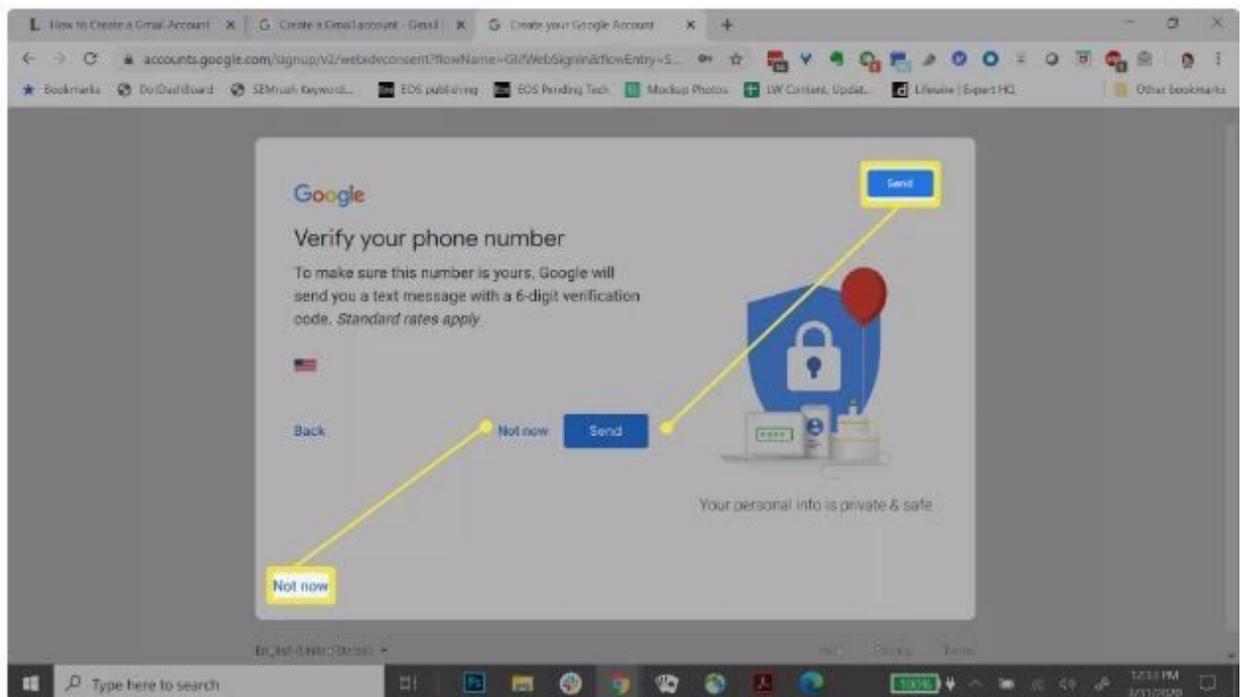
One account. All of Google working for you.

English (United States) [Help](#) [Privacy](#) [Terms](#)

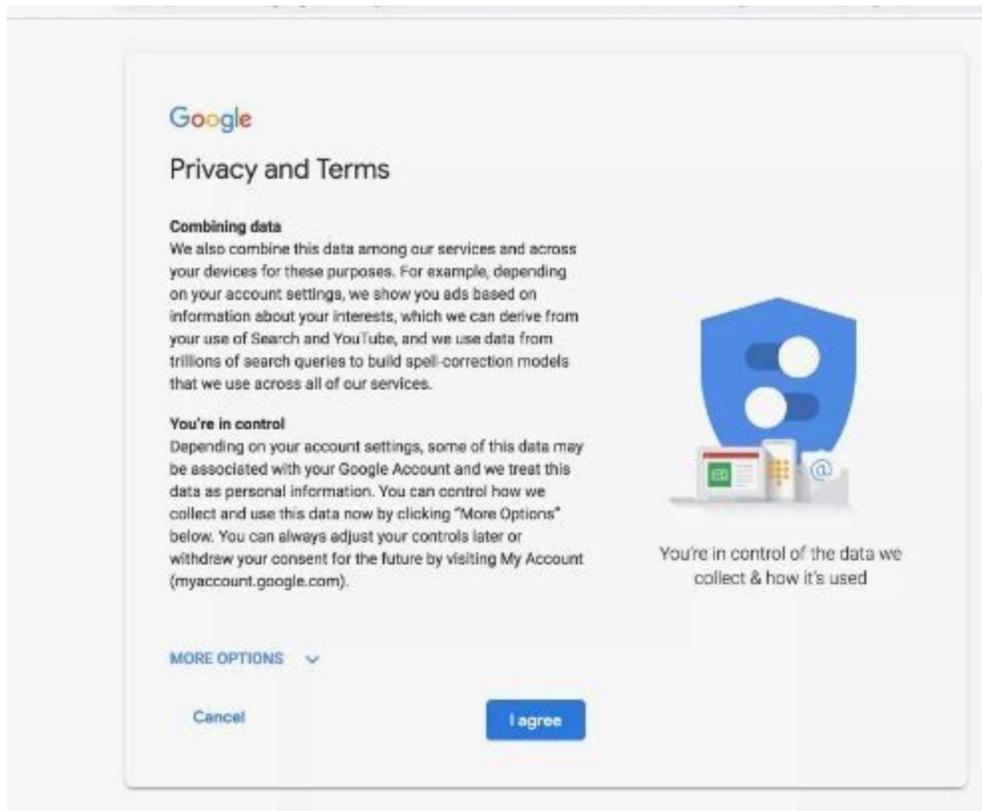
4. Input an email password that is difficult to guess
  - a. For enhanced security, you should later enable two-factor authentication for your Gmail account.
5. Select **Next**.
6. Optionally, you can enter your mobile phone number and/or an alternate email address for account verification and authorization. Google uses this information to allow you to recover a lost password.
7. Enter your **birth date** and **gender** (all fields are required).
8. Select **Next**.



9. You will be asked to verify your phone number or alternate email. Click **Send** or skip this by clicking **Not now**.



10. Read and the Privacy and Terms and then select **I Agree** to continue.
  - a. If you *do not* agree to the privacy and terms, you will not be able to continue creating a Gmail account.



11. You'll be directed to the My Account page for the email address you just created. From there, you can sign into your account, manage your personal information, and set your account preferences.

## Access the Gmail Account and Your Other Existing Email

You can access Gmail on the web, and you can also set it up in desktop and mobile email programs. There are Gmail apps for Windows 10, iOS and Android mobile devices. Just download the app compatible with your device and sign in. Gmail lets you access your other existing **POP** email accounts, both for sending and receiving mail.